



भा.कृ.अनु.प. - केन्द्रीय रोपण फसल अनुसंधान संस्थान  
प्रादेशिक केन्द्र, कृष्णपुरम (डाक), कायमकुलम, केरल 690 533, भारत  
**ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE**  
REGIONAL STATION, KRISHNAPURAM (PO), KAYAMKULAM 690 533,  
KERALA, INDIA



(An ISO 9001:2008 Certified Institution)

Phone : PABX : 0479-2442104; 0479 - 2442160 Head : 0479-2442004 Fax: 0479-2445733

Email: headrskgm.cpcrri@icar.gov.in, headcpcrri@yahoo.co.in

√ Website: <http://www.cpcrri.gov.in/>

F.No.3 (12)2016-17/Tech

Dated: 28.08.2017

To

Sub: - Quotation for Lab work on contract basis – reg.

Sir,

Sealed quotations are invited from Registered /Licensed Contractors for lab work on contract basis at this Station for the year 2017-18 as details given below. Interested licensed contractors may submit their quotations on or before 17.09.2017.

Description of work	Educational qualification required	No. of required personnel
Culture media preparation (Y3, MS media, Medium 72), Stock solution preparation, Hormone stock preparation, sample collection (inflorescence and embryo, inoculation, sub-culturing, sterilization of tubes/conical flasks, pouring media into tubes/conical flasks, Histological studies, Recording observation, Data entry.	Essential <u>M.Sc.Biotechnology</u> <u>with experience in</u> <u>coconut tissue culture.</u>	One

**Terms & Conditions:-**

1. The contracting agency should have valid registration and licenses required as per existing applicable law, for undertaking such jobs from all the Govt. agencies. Income Tax @ 2.03% of the bill amount shall be deducted from the Contractor's bill. The permanent Account Number should be furnished for the same. They shall comply with all the obligations arising in the course of execution of the services as per contract.
2. BID SECURITY for an amount of Rs.5000/- only) must be deposited by Demand Draft in favour of ICAR UNIT, CPCRI (RS), KAYAMKULAM payable at SBT, Kayamkulam. Remittance of EMD in any other mode will not be acceptable.

.....2/-

3. The rates are to be quoted on per month basis both in figures and words. The rate per month (consolidated) quoted by the contractor should ensure minimum wages and should be inclusive of EPF, ESI, GST Service charges etc.
4. The remuneration shall be disbursed through cheque/E payment to the Contractor.
5. Payment shall be made by the 10<sup>th</sup> of every succeeding month.
6. The successful bidder while preferring the contract bill shall furnish the remittance details of statutory dues and details of the payment of the monthly remuneration of previous month in respect of the personnel engaged by him/her at this Station.
7. The normal office hours of CPCRI are from 9.00 AM to 4.30 PM, six days from Monday to Saturday. However, CPCRI reserves the right to have the services on closed day and beyond office hours.
8. The supporting/allied services staff should follow strict attendance.
9. In case of any loss theft/ sabotage caused by/ attributable to the personal deployed, the Head, CPCRI (RS), Kayamkulam reserves the right to claim damages from contracting agency and deduct the same from the monthly bill of the contracting agency. CPCRI will indicate reason for each deduction.
10. The Institute shall in no case whatsoever be responsible/binding for any act of omission/commission by the Contractor.
11. The Indenter reserves the right to increase or decrease the requirement of job contract on need basis
12. The following documents/vouchers are required to be enclosed with the tenders from which are the terms and conditions of the tender's document:-
  - a) Registration certificate of the firm under the work contract of the Govt. of NCT Delhi/State Govt.
  - b) Employee EPF registration certificate issued by local govt. etc.
  - c) Employee ESI registration certificate issued by local govt. etc.
  - d) The contractor/Agency must have a registration with the Contract Labour (Regulation & Abolition) Act 1970. The contractor shall obtain the labour licence under this Act.
  - e) Nos. of staff/supervisors registered under ESI & EPF separately. Documentary proof of vouchers to be required and may be attached
  - f) Service tax registration certificate issued by Govt. etc.
  - g) Successful bidder will have to enter into a detailed contract agreement with ICAR on non-judicial stamp paper of Rs.100/- (Rupees One hundred only) for the work.
14. The Head, CPCRI (RS), Kayamkulam reserves the right to reject any or all quotations in whole in part without assigning any reason thereof. The decision of Head, CPCRI (RS), Kayamkulam shall be final and binding on the contractor/Agency in respect of clause covered under the contract.
15. The staff provided should also maintain secrecy and discipline in the premises of this Institute.
16. The contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of CPCRI for the purpose. All complaints should be immediately attended to by the Agency
17. In case any of the personnel so provided is not found suitable by the Office, the Office shall have the right to ask for his replacement without giving any reason thereof and the Agency shall on receipt of a written communication will have to replace such persons immediately.



18. The persons so provided by the Agency under this contract will not be the employee of the Council and there will be no employer-employee relationship between the Council and the person so engaged by the contractor in the aforesaid services.
19. The contractor will discharge all his legal obligations in respect of the workers to be employed / deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the council from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Head, CPCRI (RS) Kayamkulam shall be final and binding on the contractor.
20. The contract is subject to the condition that the quotation will comply with all the laws and Acts of Central Govt., State Govt. relating to this contract made applicable from time to time.

Sealed quotation superscribed as "Quotation for Lab Works" should be reached to this office on or before **17.09.2017 at 4.00 PM**

Yours faithfully

  
(Pradeepkumar Vasu)

Asstt. Administrative Officer

Copy to:-

1. The Asst. Finance & Accounts Officer, ICAR- CPCRI, RS, Kayamkulam
2. The Village Officer, Village Office, Krishnapuram
3. The Secretary, Panchayat Office, Krishnapuram
4. The Secretary, Municipal Office, Kayamkulam
5. Dr. Regi Jacob Thomas, Principal Scientist, ICAR- CPCRI. Kayamkulam
6. Dr. C.K. Nampoothiri, ACTO, for placing the notice in the ICAR-CPCRI Website
7. Guard file