



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़, केरल - 671 124 भारत
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Date: 05.11.2016

M/s St. Francis Press
St. Benedicts Road
Ernakulam
Kochi- 682 018

Sub: Printing and supply of **CPCRI Technical Bulletins for 2016-17** – reg.
Ref: Your Qtn. No. Nil. dated 07.09.2016 .

Sir,

With reference to the above, Competent Authority has been pleased to accept the rate quoted by you for entering into rate contract for a period of one year from 05.11.2016 to 04.11.2017 for printing of **ICAR-CPCRI Technical Bulletin (Large) and Technical Bulletin (Normal)** as per details given below:-

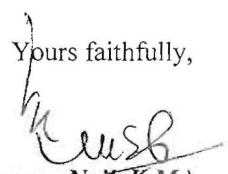
1.	Type of publication	:	Technical bulletin (large) - (8.5 in x 11 in) (¼ Demy)	
2.	No. of copies required	:	500 Nos.	
3.	Quality of paper for cover page*	:	300gsm imported art card*	
4.	Type of printing	:	Multicolour – including graphic designing with English & Hindi titles	
5.	Cover page finishing*	:	Matt lamination*	
6.	Approx. No. of inside pages**	:	40 or more; 130 gsm imported art paper (matt) **	
7.	Cost of page designing and layout (DTP Charges) English text supplied in MS Word	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person and final colour correction and editing of tone and contrast of digital photos (40 nos.), minor corrections in graphs etc.	
8.	Type of binding	:	Centre pinning [†]	
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.	
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.48,050/-	
11.	Additional cost for additional each of 4 inner pages	:	Rs.4,900/-	
12.	* mention additional cost for special finishing separately for (mention)	:	Glossy lamination	Minimum Rs.700/- every 100 sq.inch 50ps
			glossy spot lamination	Minimum Rs.1000/- every 100 sq.inch 50ps
13.	* Additional cost for use of 240/260 gsm Natural Evolution textured paper for cover page without lamination	:	Amount extra Rs.9,000/-	
14.	[†] Additional charge for section stitching and perfect binding in case pages are more than 60.	:	Rs.1,500/- perfect binding only	
15.	Cost for additional 100 copies	:	Rs.9,610/- 100 nos. at a time centre pinning	

1.	Type of publication	:	Technical bulletin (Normal) (¼ Crown - 7 in x 9.5 in)	
2.	No. of copies required	:	500 Nos.	
3.	Quality of paper for cover page	:	220gsm imported art card	
4.	Type of printing	:	Multicolour – including graphic designing with English & Hindi titles	
5.	Cover page finishing*	:	Lamination*	
6.	Approx. No. of inside pages	:	40 or more; 130 gsm imported art paper (matt)	
7.	Cost of page designing and layout (DTP Charges) a. English text supplied in MS Word b. Hindi (approx 10 pages, typesetting and layout)	:	Minimum 3 proof corrections by sending proofs through e-mail or Internet or by sitting with DTP person and final colour correction and editing of tone and contrast of digital photos (40 nos.), minor corrections in graphs etc.	
8.	Type of binding	:	Centre pinning	
9.	Delivery	:	Supply of final printed material by courier and in soft copy in pdf to institute is needed.	
10.	Cost of printing including DTP, CTP, paper cost and printing as per above specifications for 500 copies by water-resistant packing and supply to the Institute	:	Rs.38,550/-	
11.	Additional cost for additional each of 4 inner pages	:	Rs.4,850/-	
12.	* mention additional cost for special finishing separately for (mention)	:	Glossy lamination	Minimum Rs.700/- every 100 sq.inch 50ps
			glossy spot lamination	Minimum Rs.1000/- every 100 sq.inch 50ps
13.	* Additional cost for use of 240gsm Natural Evolution textured paper for cover page	:	Extra amount Rs.9,000/-	
14.	* Additional cost for perfect binding for pages above 100 pages	:	Rs.1,875/-	

Detailed specifications as per your above mentioned quotation are as mentioned above in this letter. Other terms and conditions of the rate contract are as per the following:

- Payment will be made for the actual number of copies printed.
- The corrected proof of the booklet will be provided by PME cell of this Institute.
- The final printing may be done only after getting the proof approved by this Institute.
- The soft copy of the final layout print may be supplied to this office in pdf format along with the supply.
- Payment will be made after satisfactory completion of the work.

Yours faithfully,


(Jayarama Naik K.M.)
Administrative Officer

Copy to:

1. The Finance and Accounts Officer, ICAR-CPCRI, Kasaragod
2. The Scientist In-charge, PME Cell, ICAR-CPCRI, Kasaragod
3. Convenor, Publication Committee, ICAR-CPCRI, Kasaragod
4. ICAR-CPCRI Website. ✓