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ICAR-CENTRAL PLANTATION CROPS RESEARCH INSTITUTE  
REGIONAL STATION, VITTAL - 574 243, KARNATAKA, INDIA



No.F.312-82/2015-Stores

Dated: 11-04-2016

Sub: Quotation for supply of fertilizer - reg.

Sir,

The following fertilizers are urgently required by this Institute. If you are in a position to supply the same from your ready stock, please quote your lowest rate for supply of the items as per specification shown below. The quotation should reach this office along with terms and conditions, if any; on or before **02-05-16, 2.00 PM.** in a sealed cover super scribing as "Quotation for supply of fertilizer" due on **02-05-2016**

Sl.No.	Description of the item	Qty. required	Amount per Kg
1	Urea	6.000kg	
2.	Rock Phosphate	5200 kg	
3.	M.O.P	3,000 kg	
4	DAP	50Kg	
5	Copper Sulphate	300Kg	

**The quotation should confirm to the following conditions:**

1. The rates quoted should be valid for a minimum period of 90 days from the due date of receipt of quotation.
2. Complete description, specification of the item(s) quoted should be given
3. Quotation should clearly indicate the point of supply such as Ex-works/FOR dispatch Station./FOR destination.
4. Time required for effecting supply upon receipt of supply order should be indicated.
5. The rate of ST/CST/SC/ED etc. if any charged extra should be indicated. Also furnish loading/unloading charges, if applicable.
6. **EARNEST MONEY DEPOSIT @ 2% of the quoted amount must be deposited in cash or by demand draft drawn in favour of "ICAR Unit CPCRI, RS,Vittal" on Syndicate bank, Vittal along with the quotation**
7. Guarantee offered for the item(s) should be indicated from the date of receipt of items
8. Payment will be made only after satisfactory receipt of the items. No advance payment/part payment is admissible as per rules. **14 digits Bank Account Number with bank details should be given in the bill also for arranging e-payment**
9. Quotation received after due date will not be entertained
10. The items ordered should be supplied in a lot. Part supply will not be accepted.
11. The right to accept or reject the quotation rests with the Head of this Regional Station.
12. The quotation will be opened at 3.00 PM on 02-05-2016

Yours faithfully,

Asst. Administrative Officer  
for HEAD

Copy to: 1) Notice Board/Office/Lab/Farm  
2) CPCRI, Website  
2) All suppliers