

केन्द्रीय रोपण फसल अनसंधान संस्थान कासरगोड़, केरल - 671 124 भारत

ICAR - Central Plantation Crops Research Institute

Kasaragod - 671 124, Kerala, India

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Dt.29.08.2017

F.No.14(1)S/RC/2016-Estate

Sri .T. Aboobacker Contractor Thottathil House P.O. Mugu, Kumbala Kasaragod-671 321

> Sub: Providing security services for watch and ward duty of CPCRI, Kasaragod-reg. Ref: This office work order of even no dated.13.05.2016, 04.11.2016, 03.12.2016, 29.03.2017, 01.05.2017, 01.06.2017,14.07.2017 & 28.07.2017.

Sir,

In continuation of this office work orders cited above, I am to inform that, the Competent Authority of this Institute has been pleased to extend the existing security work on job contract for a period of one month w.e.f. 01.9.2017 on the same rate, terms and conditions indicated therein. Accordingly you are requested to remit Performance Security of Rs.11,814/- at the earliest.

Please acknowledge the receipt of this letter.

Yours faithfully,

Assistant Administrative Officer (Estate)

Copy to:

- 01. The Sr. Finance & Accounts Officer, CPCRI, Kasaragod
- 02. The DDO, CPCRI, Kasaragod
- 03. The Security Officer/Technical Officer (Farm), CPCRI, Kasaragod
- 04. The Chief Administrative Officer/PS to Director, CPCRI, Kasaragod
- 05. The Asst. Labour Commissioner (Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 030
- 06. Cashier
- 07. Guard file
- √08. Website