

Fax : 08255-239666
Email : cperivtl@gmail.com

केन्द्रीय रोपण फसल अनुसंधान संस्थान
(भारतीय कृषि अनुसंधान परिषद)
प्रादेशिक केन्द्र, विट्टल-574243, कर्नाटक,
भारत

Phone : Head:(08255)265289
(Res):(08255)239244
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239222



ICAR-CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
REGIONAL STATION, VITTAL - 574 243, KARNATAKA, INDIA



No.F.52 (A)/2014-Estt

Dated 26-03-2015

SHORT TENDER NOTICE

HEAD, CENTRAL PLANTATION CROPS RESEARCH INSTITUTE, Regional Station, Vittal D.K. is inviting sealed tenders in the name of The Head, CPCRI Vittal for **'Security Job Contract'** for the points detailed below from reputed and registered contractors (those possessing approved labour license, shop establishment registration certificate, EPF & ESI code number etc.). The tenderer has to pay wages to the security guards as per the norms and approved rates of the Central Government. The tenderer has to mention clearly the service charges, their commission/profit etc. in the tender document. The non transferable tender document containing schedule of security jobs and terms & conditions can be obtained from the Head, CPCRI RS Vittal on payment of non-refundable amount of Rs.250/-(Rupees two hundred and fifty only) payable by DD drawing in favour of ICAR Unit, CPCRI payable at Vittal. The tender forms can also be down loaded from CPCRI website www.cpcri.gov.in and the cost (Rs.250/-) of tender documents should be enclosed with their bids in the form of DD as above failing which it will be rejected.

Shift Duty (8 hours)

Duty Points & location: Main Gate:

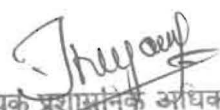
First Shift	09.00AM to 05.00 PM}
Second Shift	05.00PM to 01.00 AM}
Third shift	01.00 AM to 09.00 AM}

Laboratory:

Second Shift	05.00PM to 01.00 AM}
Third shift	01.00 AM to 09.00 AM}

The duly completed sealed tenders will be received latest upto 13 hrs.on **13-04-2015** and tenders (Technical bid) will be opened on the same day at 15 hrs. in the presence of the intended tenderer or his authorized nominee. An amount of Rs 10,000/- towards EMD should be deposited in the form of crossed Demand Draft drawn in favour of ICAR Unit, CPCRI payable at Vittal failing which the tender will be rejected. Tender received after due date and time will not be accepted.

The Head CPCRI Vittal reserves the right to accept or reject any or all tenders without assigning any reason thereof. No correspondence shall be entertained in this regard.


सहायक प्रशासनिक अधिकारी
केन्द्रीय रोपण फसल अनुसंधान संस्थान
प्रादेशिक केन्द्र, विट्टल
Assistant Administrative Officer
Central Plantation Crops Research Institute
Regional Station Vittal - 574 243

Fax : 08255-239666
Email : cperivtl@gmail.com

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No.F.52 (A)/2014-Estt

**INVITATION TO TENDER AND INSTRUCTIONS CONTAINING TERMS
AND CONDITIONS GOVERNING THE JOB WORK CONTRACT FOR
PROVIDING SECURITY SERVICES AT CENTRAL PLANTATIONS
CROPS RESEARCH INSTITUTE ,REGIONAL STATION, VITTAL D.K.
KARNATAKA.**

- A) Cost of Tender From Rs.250/- (Rupees two hundred fifty only)
- B) Last date of receipt of Tender in the office of CPCRI RS VITTAL is upto 13 hrs.
on **13 -04-2015**.
- C) Tenders (Technical Bids) to be opened at 15 hrs. on 13 -04-2015.
- D) Tender to remain valid for acceptance upto 90 days from the date of opening.

NOTE

- 1.The Head. Central Plantation Crops Research Institute, Regional Station may at his own discretion. extend this date by a fortnight and such extension shall be binding on Tenderers.
2. If the date upto which Tender is open for acceptance is declared to be a holiday the Tender shall be deemed to remain open for acceptance till the next working day.

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CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
REGIONAL STATION, VITTAL - 574 243, KARNATAKA, INDIA



TENDER FOR SECURITY SERVICES -2015

TENDER ISSUED TO:-

HEAD

Fax : 08255-239666
Email : cperivtt@gmail.com

केन्द्रीय रोपण फ़सल अनुसंधान संस्थान
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(Indian Council of Agricultural Research)
REGIONAL STATION, VITTAL - 574 243, KARNATAKA, INDIA



Note: All communications must be addressed to the Head, Central Plantation Crops Research Institute, Regional Station, Vittal-574 243 D.K.

To

Dear Sir(s),

Sealed tenders are hereby invited on behalf of Head, Central Plantation Crops Research Institute, Regional Station, Vittal-574 243 D.K. for **PROVIDING SECURITY SERVICES CONTRACT** at Central Plantation Crops Research Institute, Regional Station, Vittal. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tender forms and its schedules. Please submit your rates in the tender form if you are in position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

1. An earnest money of **Rs 10,000/-** (Rupees ten thousand only) must be deposited in the form of demand draft/pay order payable to ICAR Unit CPCRI payable at Vittal. The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date, failing which the tenders will not be opened. The tenders will not be considered if earnest money is not deposited with the tenders.

2. The tenderer is being permitted to give tenders in consideration of the stipulations on his part that after submitting his tender, he will not resile from his offer or modify the terms and condition thereof, if the tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Institute. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

3.The Schedules of the tenders form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the Tender form. If any modifications of the schedule are considered necessary, it should be communicated by means of a separate letter along with the tenders. Overwriting./erasing in rates to be quoted by the tenderer will not be allowed otherwise the tenders may be rejected.

4.The tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of

- (i) a sole proprietor of the firm or constituted attorney of such sole proprietor or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) Constituted attorney of the firm if it is a company.

5. If tenderer does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be deemed to be withdrawn without any notice and earnest money forfeited.

6. In case of partnership firms,where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, enquiry it appears that the persons so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tenders and the schedule to be tenders and annexure, if any, should be signed by the tenderer.

7. The original copy of the tenders is to be enclosed in double cover. The inner cover should be sealed. The outer cover should be superscribed "THE CONTRACT FOR PROVIDING SECURITY SERVICE CONTRACT" at Central Plantation Crops Research Institute, Regl. Station, Vittal with address of this office and the tenderer shall place two envelopes clearly marked containing 'technical bid' and 'financial bid' separately in the main envelope. All tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the tender box, which will be kept in the office of the Head,CPCRI RS, Vittal not later than **13.00 hrs. on 13-04-2015.**

8.The rates quoted by each firm for job/service security contract in tenders be given both in words and figures failing which the same is liable to be rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders. The name and address of the representative who would be attending the opening of the tenders on tenderer's behalf should be indicated in the tenders. Name and address of permanent representative of the tenderer if any may also be indicated.

9.The Institute is not bound to accept the lowest or any other tenders and also Reserve to itself the right of accepting the tenders in whole or in part. You are however at liberty to Tender for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Other conditional Tenders will not be accepted.

10. An amount of 10% of the tendered amount as a Security Deposit for the Contract is to be deposited by the selected agency/successful tenderer only after receiving a communication from the Institute. In the event of non-deposition of the same, the earnest money will be forfeited.

11. No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.

12.Service tax or any other tax applicable or made applicable after awarding the Contractor in respect of this contract shall be payable by contractor and Institute will not entertain any claim whatsoever in this respect. However the service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.

13.Head, CPCRI RS Vittal reserves right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the tenderer.

14.Head, CPCRI RS Vittal shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Head, CPCRI,Vittal. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration Act,1996.

15.Acceptance by the Institute will be communicated by FAX/Express letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/Express letter etc. should be acted upon immediately.

16. The following documents/vouchers are required to be enclosed with the Tenders form which are the terms and conditions of the tender's documents.
- a) Registration certificate of the firm under the work contract of the Govt. of Karnataka.
 - b) Minimum turnover of the firm Rs. ~~10,00,000/-~~ during the last financial year.
 - c) Last three years continuous experience of the firm in the field of providing such services.
 - d) Central Govt. establishment/Autonomous bodies of Govt. of India/Corporation of Govt. of India/reputed public or private organizations provide the details in enclosed tabular form.
 - e) Certified Balance Sheet of the firm for last year of the service contract by the Chartered Accountant.
 - f) Duly certified copies of the satisfactory services where the Tenderer is providing the services for the last three years.
 - g) Employees EPF registration certificate issued by local Govt. etc.
 - h) Employees ESI registration certificate issued by local Govt. etc.
 - i) The contractor/agency must have a registration with the Contractor Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under this Act.
 - j) Nos. of staff/supervisors registered with their ESI & EPF separately. Minimum 50 Nos. (Staff/Supervisors) required with their ESI & EPF contributions. Documentary proof of vouchers to be required and may be attached.
 - k) Successful Tenderer will have to enter into a detailed contract agreement with Institute/(ICAR) on non-judicial stamp paper of Rs.100/- (Rupees one hundred only) for each work.
 - l) Only those firms will be considered for financial bid who will qualify in the technical bid.

Note: The technical bids and financial bids may be submitted in separate envelopes to be sealed and put in a main cover.

HEAD