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F.No.40(2)36-2018-Estate (C-Prod.)

Dated:02.07.2018

Shri P. Gangadhara Alva

Pithru Kripa

Badiaduka

Kasaragod

Sub: Job Contract Work in Farm & Lab – Crop Production Division at CPCRI, Kasaragod – reg.

Ref: Your bid 40(2)/36/2018-Estate (C.Prod.) dated 16.05.2018

Sir,

With reference to your quotation cited above, duly accepting the terms & condition appended in the tender document, order is hereby placed for executing the **Job Contract Work in Farm & Lab – Crop Production Division** of this Institute on contract basis for the period from **01.07.2018 to 30.06.2019**, as detailed below.

Sl. No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
1.	Item.No.2 HDMSCS	6000 m ²		
	a. Planting of component crops which includes, bed preparation/pit opening and planting: planting of banana suckers as and when required			
	b. Irrigation of the field with sprinkler	1.2ha.	5,07,000/-	5,07,000/-
	c. Input/Fertilizer application as per the treatment requirement for each crop	2 rounds for coconut and others and 6 rounds for banana	Entire work (a to i) (One Year)	(One Year)
	d. Harvesting of cinnamon, nutmeg, banana and other annuals			
	e. *Pepper harvesting (150 vines), Pepper sampling *Nut studies	*sampling One round, 42 palms *1250 nuts in 6 rounds (42 palms)		
	f. Removing of fallen leaves, cutting of old banana leaves, vermicomposting (1.5 ton each in 4 times) and other related works			
	g. Machine weeding	0.7 ha with 4 rounds		
	h. Manual weeding in the component crops grown area	0.5 ha with 6 rounds		
	i. Climber for taking observation viz., Plant height, girth, no. of leaves and leaf sample collection	42 palms once in a year		

2.	Item No.4 Poor yielding management a.Maintenance of clean of the plot, basin opening input/fertilizer application as per the treatment, mulching and Nut study. b.Lying of drip line, maintenance for drip irrigation. (* exact date of lying and maintenance is based on onset and cessation of monsoon).	1 ha. Tentatively * Nov- May	1,48,000/- Entire work (One Year)	1,48,000/- (One Year)
3.	Item No.3 Micro biology:- Assisting in collection and processing of soil samples, vermicompost and coir pith compost, etc., their drying, grinding and sieving, preparation of analytical reagents, different chemical media, their sterilization, pouring of sterilized media in tubes and plates, transfer of microbial cultures to slants for their subculturing, decontamination and disposal of inoculated media, treatment of decontaminated glasswares, their washing with water and drying and stacking, sterilization and packing of carrier material for bioinoculant formulation, preparation and sterilization of liquid medium for bioinoculant mass-multiplication, sealing of formulation packets and their storage/transportation to ATIC for sale	More than 200 soil and other samples for microbial analysis, 20-30 L media/reagents weekly, Two sterilization runs daily in autoclave for sterilization and de-sterilization, Decontamination of 500 nos. of glass wares monthly, More than 50 kg of talc/carrier material for bioinoculant formulation. (July, 2018 to June, 2019)	3,12,996/- Entire Work	3,12,996/- (One Year)
4.	Item No.10 Soil Science:- Washing of laboratory glasswares, drying and stocking in the respective place, and cleaning the laboratories	On daily basis:- Washing of laboratory glasswares, drying and stocking in the respective place -300 nos, cleaning work tables-6nos, sweeping/mopping the floor-5 rooms	1,42,800/- Entire work	1,42,800/- (One Year)

<p>5. Item No.15 Farm:- Maintenance of garden in the CPCRI premises (Main campus, Sagar, Kalpaka and Chandragiri guest houses premises which includes)</p> <ol style="list-style-type: none"> Day to day maintenance and keep up of the garden at the CPCRI premises including lawn in the campus (removing the weds, watering and applying the fertilizers, pesticides etc. to the plants) Periodical moving the lawn with lawn mover – area 2500 sqm (approx.) Flower pots approximate 750 nos, cleaning watering and applying the fertilizer /pesticide etc De potting of flower pots and planting of flower plants as per the instructions (500 nos) Arranging and display of ornamental plants at office premises/ conference hall as and when required. Trimming of border plants periodically cutting, levelling, watering, applying fertilizers/ pesticides etc. (500 nos) Trimming of hedge plants like <i>phyllanthus</i>, <i>Durenta</i>, <i>Acalypha</i> (600 nos) Maintenance of garden type VI quarter (Director of CPCRI), including weeding, cleaning, watering etc. <p>NB: The work should be undertaken by gardener possessing at least two year's experience in the field of garden works.</p>	Entire work	5,49,000/- Entire Work	5,49,000/- (One Year)
Total(Rs.)			16,59,796.00

(Rupees Sixteen lakh fifty nine thousand seven hundred and ninety six only)

Terms & Conditions

- The works should be carried out under the supervision of Scientists/Technical Officers (Crop Improvement / Crop Production & Farm), CPCRI, Kasaragod.
- The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
- The rate quoted shall be valid for a minimum period of one year.
- Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good or else necessary action will be initiated to recover the same.
- The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
- The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
- Payment for service contract will be made quarterly on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable.** (If Nil return the receipt for the same from the concerned authority should enclose).
- The Director of the Institute will be at liberty to forfeit the Bid Security/Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
- The Director of the Institute reserves the right to terminate the contract at any time in case of violation of agreement.
- The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.

11. Income Tax will be deducted from the payments due for the work done as per rules.
 12. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he will have to be replaced immediately.
 13. The person provided should maintain discipline in the premises of the Institute.
 14. **Performance security** equivalent to the amount of **10%** of the contract value i.e. **Rs. 1,65,980/- (Rupees one lakh sixty five thousand nine hundred and eighty only)** may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security should remain valid for a period of 60 days beyond date of completion of all statutory and contractual obligations of the contractor. Bid security will be refunded immediately on receipt of performance security.
 15. An agreement in a stamp paper value of **Rs. 100/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.
 16. The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.
 17. Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.
- Note:** In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,



Asst. Administrative Officer (Estate)

Copy to:

1. The HD, Crop Production Division and Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The HD, Crop Improvement Division CPCRI, Kasaragod.
3. The Scientists Crop Production & Crop Improvement Divisions CPCRI, Kasaragod.
4. The Technical Officer, Crop Production and Genetics, CPCRI, Kasaragod.
5. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
6. The DDO, CPCRI, Kasaragod.
7. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
8. Website.
9. Guard file.