

Ref: PUP/12/17

20.07.2017

WORKSHOP ON PUBLIC PROCUREMENT WITH E- PROCUREMENT

National Academy of Human Resource Development (NAHRD) was established to deliver competency enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations.

A workshop on Public Procurement with E- Procurement is being organized by NAHRD from **14.12.2017 to 16.12.2017 at Jaipur.**

The above mentioned workshop is for the benefit of officers dealing with purchase procedure in Government, Semi Government, Autonomous Bodies, Public Sector undertakings, etc. The program has been designed to provide practical insight into procedure for public procurement so as to enable them to perform functions more effectively. It is needless to say that proper purchase management is need of the hour as official(s) making purchases on behalf of the organization is custodian of organization's wallet. After the workshop the participants shall have updated knowledge and skills on the following aspects:

- Public Procurement- Scope, Importance & Principles
- Procurement Process & Cycle
- Tendering Systems & Methods
- Preparation of Bid Document/ R.F.P., Contracting & Contract Management
- Bidding Process, Bid Documents and Evaluation of Tenders
- Hardware & software requirements for E- procurement
- E- procurement- Modules & Workflow
- Importance of confidentiality & security in E- procurement
- Important CVC directives on public procurement
- New on Public Procurement in Government of India's New General Financial Rules, 2017

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, etc.

Faculty

Sh. Yashwant Singh is ex- faculty member of Institute of Secretariat Training and Management, Department of Personnel and Training, Government of India. He is having more than 33 years of experience in procurement, finance, O&M, administration training etc. in various organizations of Government of India including the Central Purchase Organization of Govt. of India i.e. Directorate General of Supplies and Disposals. In addition to his experience as full time faculty member in ISTM, he is having more than 20 years of experience of imparting training on the present subject.

Sh. B.G. Gupta is highly accomplished trainer and consultant with national and international experience in providing training and consultancy services in the filed of IT applications in business and governance, monitoring and evaluation with more than 20 years experience of commissioning and use of IT for MIS, Project Management and other management systems. He had been Director (MIS) NCDC, New Delhi. He has also been a Senior Consultant with National Productivity Council and also a faculty with National Institute of Technology, Allahabad. He has conducted a number of workshops on the present subject.

Other ex- faculty member(s) from ISTM, Department of Personnel and Training, Govt. of India may be invited as guest faculty.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export- Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, New India Assurance Co. Ltd., North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Wildlife Institute of India, Bharat Dynamics Ltd., Directorate General of Shipping, etc.

Participation Fee:

Single Occupancy –Rs. 35,000/- plus GST @ 18% per participant

Double Occupancy* –Rs. 30,000/- plus GST @ 18% per participant

*Available only for organizations nominating even number of participants. In case of revision in nature of taxes/ rate of taxes, taxes applicable on the date of nomination will be applicable.

The participation fee covers the cost of lodging, boarding, meals & study material of the participants. Spouse/ Family members are welcome on additional all inclusive nominal charges.

Venue:

Hotel Sarovar Portico Jaipur, Queens Road, Vaishali Nagar, Jaipur

Check In- 14.12.2017 (12 Noon) Check Out- 17.12.2017 (12 Noon)

The workshop will commence at 3:30PM on 14.12.2017 and will conclude at 6:00PM on 16.12.2017.

Nominations may be send through post/ email by providing participants' name, designation, contact number & e-mail ID alongwith cheque/DD in favor of National Academy of Human Resource Devep payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website.

Bank: HDFC Bank Ltd. A/c No. 13582020002980. CA. IFSC Code. HDFC0001358

PAN: AAJFN7963N

GSTIN: 07AAJFN7963N1ZF

For further information or clarification kindly contact:**Rohit Agarwal**

Email- rohit@nahrd.in

Phone- +91 9873057803

Vivek Manchanda

Email-vivek@nahrd.in

Phone-+91 9650745789

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nomination participant(s) is not able to attend workshop due to any reason and no substitution is made, fees shall be liable to be forfeited. Limited seats available for the present workshop and hence the nominations will be accepted on first-cum-first-serve basis. Organizations are kindly requested to seek confirmation before nominating. Last date of accepting nominations is 30.11.2017.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD