

Madam/Sir,

The Institute of Secretariat Training & Management will be conducting a two day Workshop on Public Private Partnership on 02nd & 03rd August, 2018 for Group A & Group B Officers.

2. All Ministries/ Departments of Government of India and State Governments, PSUs, Autonomous Bodies, etc. are requested to nominate suitable Officers to attend the programme. The nominees must also fill up the nomination forms online at [www.istm.gov.in](http://www.istm.gov.in). Nomination forms of eligible officers duly countersigned by the sponsoring authority may please be forwarded to ISTM latest by 02nd July, 2018.

3. Name of selected candidates will be published on the website of ISTM. No individual communication of acceptance will be issued. Therefore, all sponsoring authorities are requested to ensure that only those candidates selected for the Programme are relieved to attend it, whose names are appearing on the ISTM website.

4. A Course fee of Rs. 2,000 per participant is payable in respect of nominees from Autonomous Institutes/Public Sector Undertakings. Bank draft/ Cheque to be drawn in favour of "PAO (DP & AR)", New Delhi.

5. For any further clarification or details on the programme, the undersigned may be contacted at [ram.vadali@nic.in](mailto:ram.vadali@nic.in)

With regards,

Vadali Rambabu

Joint Director, ISTM

Course Director

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