



भा.कृ.अ.प.-केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कासरगोड़ केरल - 671124, भारत  
**ICAR-Central Plantation Crops Research Institute**  
**KASARAGOD, KERALA - 671124 INDIA**

E-mail: [director.cpcr@icar.org.in](mailto:director.cpcr@icar.org.in), [directorcpcr@gmail.com](mailto:directorcpcr@gmail.com); Website: <https://cpcr.org.in/>; GST: 32AAAAI1830P5ZO

F.No.4(55)/2026-Works

Date: 31.07.2026

**Notice inviting Tender through Central Public Procurement Portal**

**Bid No: 2026\_DARE\_920142\_1**

ICAR-CPCRI Kasaragod invites ONLINE bids for the work " ICAR-CPCRI Kasaragod invites ONLINE bids for the work " **Construction of poly house/shade house at ICAR-CPCRI Research Centre, Kahikuchi, Guwahati, Assam-781017**".

| Details of the items                  | As per Tender Notice                                                                                                                                                       |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Earnest Money Deposit to be submitted | Rs. 16,000/-                                                                                                                                                               |
| Warranty                              | As per Tender Notice                                                                                                                                                       |
| Performance Bank Guarantee            | In case of Successful bidder, after award of work, the bidder should have to deposit 5% of the Work order amount as security deposit within 7 days of issue of work order. |

Prospective Bidders may download the Tender Document from [www.cpcr.org.in/](http://www.cpcr.org.in/) [www.eprocure.gov.in](http://www.eprocure.gov.in). Bidders are advised to carefully go through instructions provided at 'Instructions for online Bid Submission' and submit duly filled bids online on the website [www.eprocure.gov.in](http://www.eprocure.gov.in) as per the schedule given in the Tender Document.

No manual bids will be accepted. All quotes (both Technical and Financial should be submitted in the E-procurement portal).

**Note:**

**Bid Start Date: 31.07.2026 / Bid End Date: 17.08.2026**  
**Bid Opening Date: 18.08.2026**

## CRITICAL DATE SHEET

|                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tender No.</b>                                       | <b>Construction of poly house/shade house at ICAR-CPCRI Research Centre, Kahikuchi, Guwahati, Assam-781017</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Name of the Institute</b>                            | ICAR- Central Plantation Crops Research Institute, Research Centre, Kahikuchi, Assam                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Place of Work</b>                                    | ICAR- Central Plantation Crops Research Institute, Research Centre, Kahikuchi, Assam                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Bid submission end date and time</b>                 | <b>17.00 hrs on 17-08-2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Date and time for opening of technical bids</b>      | <b>17.00 hrs on 18-08-2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Cost of Tender Form</b>                              | Nil                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Earnest Money Deposit</b><br><br><b>Rs. 16,000/-</b> | <p><b>Mode of Payment : Demand Draft or NEFT / RTGS</b></p> <p><u>In case through RTGS/NEFT. Bank details are as under:</u><br/> <b>Account Name:</b> ICAR Unit, CPCRI, Kasaragod<br/> <b>Account Number:</b> 30043174688<br/> <b>Bank Name:</b> State Bank of India, CPCRI Campus Branch, Kasaragod<br/> <b>IFSC Code:</b> SBIN0010560</p> <p><b>Instructions:</b></p> <ul style="list-style-type: none"> <li>• <b>Demand Draft:</b> The original Demand Draft must reach this Institute on or before the bid closing date, i.e., <b>16.08.2026</b>.</li> <li>• <b>NEFT/RTGS:</b> A copy of the transaction receipt/UTR details must be uploaded along with the bid documents.</li> </ul> <p><b>Note:</b> Bids submitted without the prescribed Earnest Money Deposit (EMD), or where the EMD (Demand Draft/NEFT/RTGS) is not received or credited, as applicable, within the stipulated time, shall be treated as non-responsive and will not be considered for technical evaluation.</p> |
| <b>Place of opening of bids</b>                         | ICAR- Central Plantation Crops Research Institute, Kasaragod                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Performance Bank Guarantee</b>                       | <b>In case of Successful bidder, after award of work, the bidder should have to deposit 5% of the Work order amount as security deposit within 7 days of issue of work order.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>No. of Covers</b>                                    | <b>2 (Technical and Financial)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Warranty obligations</b>                             | <b>6 months</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Period of Completion of the work</b>                 | <b>30 days</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**NOTE:**

1. The Director, ICAR-CPCRI, Kasaragod may at his/her discretion, extend this date by a fortnight and such extension shall be binding on Tenderers.
2. If the date up to which the Tenders is open for acceptance is declared to be a holiday the Tenders shall be deemed to remain open for acceptance till the next working day.

### **Instruction for Online Bid Submission:**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: [www.eprocure.gov.in](http://www.eprocure.gov.in).

### **REGISTRATION:**

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([url: https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) by clicking on the link 'Click here to Enroll'. Enrolment on the CPP Portal is free of charge.

As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others, which may lead to misuse.

Bidder then logs into the site through the secured login by entering their user ID / password and the password of the DSC / e Token.

### **SEARCHING FOR TENDER DOCUMENTS:**

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / E-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS:**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use 'My Space' area available to them to upload such documents. These documents may be directly submitted from the 'My Space' area while submitting a bid, and need not be uploaded repeatedly. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS:**

1. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as 'online to pay the EMD as applicable and enter details of the instrument(s) (**Refer to the Critical Data Sheet in page no.1**)

## **Financial bids to be submitted in XLS format.**

The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission,

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

Upon the successful and timely submission of bids, the portal will give a successful bid submission message and a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

## **ASSISTANCE TO BIDDERS:**

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the Tender.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24\*7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

## **GENERAL INSTRUCTIONS TO THE BIDDERS:**

The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format. Possession of Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/ e-Token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link 'Information about DSC'. Tenderers are advised to follow the instructions provided in the 'Instructions to the Tenderers for the e- Submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>.

### Annexure I: INVITATION FOR BIDS (IFB)

1. ICAR-Central Plantation Crops Research Institute, Kasaragod Kerala is the premier Research Institution with the mandate of conducting research on Plantations Crops in the country and functioning under the administrative control of Indian Council for Agricultural Research, Ministry of Agriculture & Farmers Welfare, Government of India. ICAR-CPCRI invites **"Construction of poly house/shade house at ICAR-CPCRI Research Centre, Kahikuchi, Guwahati, Assam "**.
2. Contact information: ICAR-Central Plantation Crops Research Institute, Research Centre, Kahikuchi, Guwahati, Assam, India, Tel No. 0091-4994232893-95 E-mail: [director.cpcri@icar.gov.in](mailto:director.cpcri@icar.gov.in), [directorcpcri@gmail.com](mailto:directorcpcri@gmail.com)
3. Double bid System – Online submission through <https://www.eprocure.gov.in/eprocure/app> : The Double bid system will be followed for this tender. In this system, bidder must submit their offer online in separate envelopes/packets as explained below:

### Online - Envelope No. 1: "Technical Bid" shall contain: (PDF format only)

|      |                                                                                                                 |
|------|-----------------------------------------------------------------------------------------------------------------|
| i    | Self Attested copy of valid registered Civil Contractors license issued by PWD/CPWD/MES/BSNL                    |
| ii   | Duly certified copies of the satisfactory services provided for last three years.                               |
| iii  | Self Attested copy of <b>PAN card</b>                                                                           |
| iv   | Self Attested <b>GST registration</b> details.                                                                  |
| v    | Particulars of quoting agency - Annexure III.                                                                   |
| vi   | Tender Acceptance Letter - Annexure IV <b>(to be given on Company Letter head)</b>                              |
| vii  | Copy of EMD / EMD Exemption Certificate (Annexure-VI)                                                           |
| viii | Details of last 3 year's experience/work done - Annexure VII / Any other documents if necessary (Self Attested) |

- c. Duly filled Technical Bid with proper seal and signature of the authorized person (with name, designation, email id & contact no.)
- d. A copy of Certificate of Incorporation, Partnership Deed / Memorandum and Articles of Association / any other equivalent document showing date and place of incorporation, as applicable.
- e. Other documents necessary in support of eligibility criteria, brochures etc.
- f. The Technical Bid along with detailed terms and conditions, complete in all respects with proper seal and signature of authorized person with name, designation, email id and contact no.
- g. Only those firms will be considered for financial bid who will qualify in the technical bid.
- h. **Submit your Financial bid online and all other documents (as illustrated in Technical bid details above) need to be submitted through online before 17.00 hrs on 17-08-2026.**

## **Envelop No.2 'Financial Bid' (In XLS format) in the item wise BOQ only.**

Note: ICAR-CPCRI, RC Kahikuchi reserves the right to reject the bid if any of the above listed document(s) is/are not submitted.

4. Last date for submission of bids online is **17<sup>th</sup> August 2026, 17:00 Hrs in the CPP Portal for ICAR – Central Plantation Crops Research Institute, Research Centre, Kahikuchi**
5. Technical bids will be opened - online **on 18<sup>th</sup> August 2026, 17:00 Hrs at: ICAR – Central Plantation Crops Research Institute, Kudlu.P.O., Kasaragod, Kerala, India, Tel No.: EPABX: 0091- 04994-232893-95. Email: director.cpcri@icar.org.in/directorpcpri@gmail.com / aaorckahikuchi@gmail.com**

In case bidder requires any clarifications/information, they may contact **ICAR-CPCRI, RC Kahikuchi** in between 09:00 AM – 05:30 PM in all working days (Monday-Friday).

### **Annexure II: INSTRUCTIONS TO BIDDERS (ITB)**

#### **1. Locations for the Work**

The entire works as described in Schedule of Requirements must be undertaken at **ICAR – Central Plantation Crops Research Institute, Research Centre, Kahikuchi, Guwahati, Assam.**

#### **2. Order Placements:**

The Work Order shall be released by: **Scientist-in-Charge, ICAR-CPCRI, Kahikuchi**

The payments shall be released by **Director, ICAR-CPCRI, Kasaragod**

#### **3. Eligibility Criteria:**

- a. The bidder should have executed similar type of orders with other Central / State /PSU /Govt. societies for a minimum of 3 years.
- b. The bidders should **submit the required documents / financial instruments as stipulated in Annexure – I (Technical & Financial bid).**
- c. The bidder must not be blacklisted by ICAR-CPCRI, Kasaragod or any other Educational/R&D/Govt. organizations. A certificate or undertaking to this effect must be submitted.

Note: The bidders should provide sufficient documentary evidence to support the eligibility criteria. ICAR-CPCRI, Kasaragod reserves the right to reject any bid not fulfilling the eligibility criteria.

#### **4. Amendment to Bidding Documents**

4.1 At any time prior to the deadline for submission of bids, ICAR-CPCRI, Kasaragod may, for any reason, whether on its own initiative or in response to the clarification request by a prospective bidder, modify the bid document.

4.2 The amendments to the tender documents, if any, will be notified by the release of the Corrigendum Notice in print media/website. The amendments/ modifications will be binding on the bidders.

4.3 ICAR-CPCRI, Kasaragod at its discretion may extend the deadline for the submission of bids if it thinks necessary to do so or if the bid document undergoes changes during the bidding period, in order to give prospective bidders time to take into consideration the amendments while preparing their bids.

## 5. Earnest Money Deposit (EMD)

- The Earnest Money Deposit (EMD) of **Rs.16,000/- (Rupees Sixteen thousand only)** as per **Annexure-VI** must be submitted.
- **The bid submitted without EMD shall stand rejected.** No interest shall be payable on EMD.
- The EMD will be returned to the bidder(s) whose offer is not accepted, within 30 days from the date of opening of Technical bid(s). In case of the bidder whose offer is accepted, the EMD will be returned on submission of Security Deposit. However, if the return of EMD is delayed for any reason, no interest/ penalty shall be payable to the bidder.
- **The successful bidder, on award of contract / order, must send the contract/ order acceptance in writing, within 7 days of award of contract/ order, failing which the EMD will be forfeited and the order will be cancelled.**

## 6. Submission of Bids- Online (Technical Bid in PDF format and Financial Bid in XLS format) only.

The bidder should quote in the BOQ, as per the details furnished in the Annexure V (Tender Schedule) and the Bid documents shall be neatly arranged while online submission of the tender. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Bid. The conditional bid will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.

## 7. Deadline/mode for Submission of Bids – 17.00 hrs. on 17.08.2026 / through Online Only.

7.1 Bids must be received by ICAR-CPCRI through online on or before the due date and time, as specified in the tender document.

7.2 ICAR-CPCRI may extend this deadline for submission of bids by amending the bid documents and the same shall be suitably notified in the CPCRI Website <https://cpcri.gov.in>

## 8. Late Bids

ICAR-CPCRI shall not be responsible and liable for the delay in receiving the bid for whatsoever reason.

## 9. Bid Opening & Evaluation of Bids

9.1 The technical bids will be evaluated in two steps.

- a. The bids will be examined based on eligibility criteria stipulated at Annexure - II to shortlist the eligible bidders.
- b. The technical bids of only the short listed eligible bidders shall be evaluated based on technical specifications stipulated at Annexure – I.

9.2 The bidders whose technical bid is found to meet both the requirements as specified above will qualify for opening of the financial bid and will be informed about the date and time of the opening of the financial bid.

9.3 The duly constituted Tender Evaluation Committee (TEC) shall evaluate the bids.

## 10. Comparison of Financial Bids

10.1 Only the short-listed bids from the Technical bid evaluation shall be considered for Financial bid comparison.

10.2 The Financial bids will be evaluated on the basis of prices quoted. The contract will be awarded to lowest.

## 11. Award of Contract

11.1 ICAR-CPCRI, RC Kahikuchi shall award the contract to the eligible bidder whose financial bid has been accepted and determined as the lowest evaluated financial bid based on the Grand Total calculated of all items etc. of the Financial Bids.

11.2 If more than one bidder happens to quote the same lowest price, ICAR-CPCRI, Kasaragod reserves the right to decide the criteria and further process for awarding the contract, decision of ICAR-CPCRI, Kasaragod shall be final for awarding the contract.

### **शर्तें एवं निबंधन / TERMS & CONDITIONS:**

1. संविदा के किसी भी पहलू के लि
2. ए संस्थान के निदेशक महोदय का निर्णय अंतिम होगा और सभी पार्टियों के लिए बाध्य होगा। यदि किसी भी संविदा पर विवाद आ जाए तो आपसी चर्चा कर उसके स्तर पर ही निपटान किया जाएगा चूक जाने से विवाद निदेशक, भाकृअनुप-कैरोफअसं द्वारा नियुक्त मुख्य माध्यस्थ को उल्लिखित किया जाएगा। ऐसे नियुक्त मुख्य माध्यस्थ का निर्णय अंतिम होगा और पार्टियों पर बाध्य होगा। मध्यस्थता एवं संविधान अधिनियम 1996 द्वारा मध्यस्थता कार्यविधियाँ शासित किया जाएगा।

Decision of Director of ICAR-CPCRI shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CPCRI, Kasargod. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.

3. कार्य की स्वीकृति की सूचना प्राप्त करने के सात दिनों के अंदर ही सुरक्षा जमा के रूप में उद्धृत किए गए कुल राशि के 5 प्रतिशत जमा किया जाना है।

**5% of the total amount quoted has to be deposited at this office as Performance Bank Guarantee (Security Deposit) within seven days of intimation of the award of the work.**

4. यदि कार्य संतोषजनक स्तर तक नहीं पाया जाए तो निदेशक, भाकृअनुप-कैरोफअसं, कासरगोड के विवेक के अनुसार संविदा समाप्त किया जाएगा।

The contract work will be discontinued at the discretions of the Director, ICAR-CPCRI, Kasaragod / Scientist Incharge, CPCRI RC Kahikuchi, if the work is not up to satisfaction.

5. भाकृअनुप-कैरोफअसं, कासरगोड को कोई देनदारी, वित्तीय या अन्यथा इस संस्थान के कार्य निष्पादन की अवधि में फर्म द्वारा नियुक्त जनशक्ति/यंत्र समूह को हुई किसी हानि/क्षति/चोट के लिए नहीं होगा। इस अवस्था में ना तो फर्म ना ही कार्यकर्ताओं को कोई क्षतिपूर्ति या वित्तीय सहाय का दावा कैरोफअसं, कासरगोड पर नहीं होगा। कर्मचारी क्षतिपूर्ति अधिनियम के अधीन निम्नतम मज़दूरी, कर्मचारी भविष्य निधि, कर्मचारी राज्य बीमा का भुगतान सीधे फर्म द्वारा विद्यमान अधिनियम/आदेश के अनुसार लागू कर्मचारी भविष्य निधि, कर्मचारी राज्य बीमा द्वारा अनुरक्षित सभी कार्यकर्ता लेखा को सीधे भुगतान करने को उत्तरदायी होगा। मज़दूरी की मामले में या कोई सेवा परिस्थिति में फर्म/ठेकेदार और जनशक्ति के बीच कोई विवाद आ जाए वह एजेंसी और तैनात कार्यकर्ताओं द्वारा अपने आप निपटारा जाएगा। कैरोफअसं, कासरगोड ऐसे विवाद का कोई पार्टी नहीं होगा। सभी अधिनियम और सरकार अनुदेशों के प्रावधान के साथ अनुपालन करना फर्म/ठेकेदार का उत्तरदायित्व होगा। सामान्य में नियोजित बल के विषय में और ब्यौरे पर कार्य के लिए लगाए गए कार्मिकों के कल्याण के संबंध में यदि कोई सांविधिक प्रावधान का किसी स्थिति का उल्लंघन किया जाता है तब निष्पादन सुरक्षा का जब्त किया जाए और फर्म/ठेकेदार को काली सूची में डाला जाएगा।

The ICAR-CPCRI Research Centre, Kahikuchi shall have no liability, financial or otherwise, for any harm / damage / injury caused to the manpower / machinery deployed by the firm in the course of performing work of this Institute. Neither the firm nor his workers shall have any claim on the CPCRI, Kasaragod for compensation or financial assistance on this account. If any dispute arises between the firm / contractor and its manpower in the matter of wages or any service conditions the same will be settled amongst the agency and the workers engaged by it themselves. CPCRI, Kasaragod or CPCRI Research Centre, Kahikuchi, Guwahati, in no case shall be a party to such a dispute. It shall be the responsibility of the firm / contractor to comply with the provision of all Acts and Government instructions. If any statutory provision of any statute is violated in general

concerning the force employed and in regard to Welfare of the personnel engaged for the work on particulars, then the performance security will be confiscated and firm/contractor will be blacklisted.

6. कैरोफअसं को दी गई सेवा के कारण संबंधित सांविधिक प्राधिकारों को समय - समय पर संविदाकर्ता एजेंसी द्वारा कोई कर , उगाही, सेसआदि जमा करने के लिए बाध्य है ।

The tendering agency shall also liable for depositing any taxes, levies, cess etc. on account of service rendered by it to the CPCRI, Kasaragod to the statutory authorities concerned from time to time.

7. टी डी एस आयकर विभाग के उपबंधों, समय –समय पर यथा संशोधित, के अनुसार कटौती की जाएगी । और इसके प्रभावी एक प्रमाणपत्र एजेंसी/ठेकादार को प्रदान करेगा ।

**Tax at source (TDS)** shall be deducted as per the provision of the **Income Tax Department**, as amended from time-to-time and a certificate to this effect will be provided to the Agency / contractor.

8. समुचित नियम के अधीन कोई सांविधिक/ कर-निर्धारण देयता के साथ यदि सेवा प्रदाता/एजेंसी अनुपालन करने में चूक हो जाए , और उसके परिणामस्वरूप संस्थान को किसी नष्ट /मौद्रिक बाध्यता या अन्यथा, बकाया बिल से या एजेंसी का निष्पादन सुरक्षा जमा से नष्ट की सीमा तक /मौद्रिक निबंधन दायित्व में संस्थान प्रतिपूर्ति के लिए स्वयं हकदार हो जाएगा ।

In case, the service provider / Agency fails to comply with any statutory /taxation liability under appropriate law, and as a result thereof the Institute is put to any loss /obligations monetary or otherwise, the Institute will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the agency, to the extent of the loss / obligation in monetary terms.

9. भारत सरकार का अद्यतित अधिसूचना के अनुसार लागू या लागू होनेवाला जी एस टी या अन्य कर संविदा प्रदान करने के बाद इस संविदा के अनुसार ठेकेदार द्वारा अदा किया जाएगा और इसके अनुसरण में जो भी हो कोई दावा संस्थान ग्रहण नहीं करेगा ।। तथापि सरकार के नियमानुसार सेवा कर या अन्य कर सफल ठेकेदार के त्रैमासिक बिल से कटौती की जाएगी ।

**GST as applicable & TDS on GST (2% for the value exceeds 2.5 lakhs and above) or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect.** However, the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from quarterly bills of the successful Tenderer, as per rules / instructions made applicable from time-to-time by Govt.

10. भाकूअनुप-कैरोफअसं निम्नतम या किसी अन्य संविदा स्वीकार करने में बाध्य नहीं है और संविदा पूर्ण रूप में या अंशिक रूप में स्वीकार करने का स्वतंत्र अधिकार है । फर्म को पूर्ण या किसी भाग का बोली लगाने की स्वतंत्रता है या संविदा में यह बताना है कि यदि संविदा पूर्ण रूप से विचार किया जाता है तो उद्भूत दर केवल लागू होगा । अन्य सशर्त संविदा का स्वीकार नहीं किया जाएगा ।

The ICAR-CPCRI is not bound to accept the lowest or any other tenders and also reserves to itself the right of accepting the tenders in whole or in part. The firms are however at liberty to bid for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Other conditional Tenders will not be accepted.

11. **Defects liability period: Performance Security will be released without any interest after 60 days from the liability period of 06 months (warranty period) from the date of completion of the work provided that the contractor has attended to all the complaints informed to him within the liability period.**

12. **The Construction of poly house/shade house at ICAR-CPCRI Research Centre, Kahikuchi, Guwahati, Assam will be strictly as per the tender specification.**

### **तरल क्षतियों शर्त LIQUIDATED DAMAGE CLAUSE**

संविदा राशि के दो दिन का समतुल्य राशि तरल क्षति के रूप में प्रति दिन बशर्ते कि निम्नतम प्रति महीना 5% चन्दा लगाया जाएगा। जब और जहाँ भी किसी भी अनुभाग में सेवाएँ संतोषजनक नहीं /मार्क तक नहीं पाया जाता है, संस्थान द्वारा फार्म के पर्यवेक्षक स्टाफ के नोटिस में लाया जाएगा और यदि एक घंटे के अंदर कोई कार्रवाई नहीं की जाएगी तो तरल क्षति शर्त आह्वान किया जाएगा।

An amount equivalent to two days of contract amount, subject to a minimum of 0.5% per month will be levied as liquidated damage. Whenever and wherever it is found that the work is not up to the mark in any section, it will be brought to the notice of the supervisory staff of the firm by the Institute and if no action is taken within One Hour liquidated damages clause will be invoked.

एजेंसी द्वारा तैनात किए गए जनशक्ति के भाग पर कोई कदाचार /दुर्व्यवहार है तो उसका सहन नहीं किया जाएगा और ऐसे व्यक्तियों को तुरंत ही प्रतिस्थापित किया जाना होगा।

Any misconduct/misbehavior on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.

बिना किसी कारण बताए संविदा पूर्ण रूप में या अंशिक रूप में ई- संविदा तिरस्कार करने का अधिकार निदेशक, भाकृअनुप-कैरोफअसं, कासरगोड पर आरक्षित है। संविदा के अधीन निहित किसी भी शर्त के अनुसरण में ठेकेदार/एजेंसी पर निदेशक का निर्णय अंतिम और बाध्यकर होगा।

The Director, CPCRI, Kasaragod reserves the right to reject any or all E - Tenders in whole or in part without assigning any reasons thereof. The decision of Director shall be final and binding on the contractor/agency in respect of any clause covered under the contract.

### ANNEXURE III: PARTICULARS OF QUOTING AGENCY

- 1) Name of the Agency :
- 2) Full address with Phone No., E - mail etc :
- 3) Name of the Proprietor :
- 4) PAN No. & GST No. :
- 5) Earnest money deposited with No. dated :
- 6) Labour license for the work from the office :  
of Central/State Govt. Labour Department  
(Enclose self attested copy)
- 7) Details of work experience in Central/State :  
Govt. establishments//Autonomous  
bodies/ Corporation (enclose self  
attested copy)
- 8) Name, A/c. No, IFSC code  
and full address of your Bank :
- 9) Name of the permanent Representative to be :  
Visiting ICAR- CPCRI, Kasaragod regarding  
the contract.
- 10) Any other information required :

Date:

Place

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the Tenderer

## ANNEXURE IV: TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To:

The Scientist-in-Charge  
ICAR- Central Plantation Crops Research Institute  
Research Centre  
Kahikuchi  
Assam

Dear Sir,

I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: [www.cpcri.gov.in](http://www.cpcri.gov.in) / [www.eprocure.gov.in](http://www.eprocure.gov.in), etc.; as per your NIT / advertisement, given in the above-mentioned website(s).

The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.

I / We hereby unconditionally accept the tender conditions of above mentioned tender document(S) / corrigendum(s) in its totality / entirety.

I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.

I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours Faithfully,

Authorized Signatory.

(Signature of the Bidder, with Official Seal)  
Email id for correspondence



**भा.कृ.अ.प.-केन्द्रीय रोपण फसल अनुसंधान संस्थान**  
**कासरगोड़ केरल - 671124, भारत**  
**ICAR-Central Plantation Crops Research Institute**  
**KASARAGOD, KERALA - 671124 INDIA**

E-mail: [director.cpcr@icar.org.in](mailto:director.cpcr@icar.org.in), [directorcpcr@gmail.com](mailto:directorcpcr@gmail.com); Website: <https://cpcr.gov.in/>; GST: 32AAAI1830P5ZO

**ANNEXURE V: TENDER SCHEDULE**

**Name of work: - Construction of poly house/shade house at ICAR-CPCRI Research Centre, Kahikuchi, Guwahati, Assam**

**A) Items required for civil works**

| Sl. No.                        | For civil works | Approx. quantity | Unit  |
|--------------------------------|-----------------|------------------|-------|
| 1.                             | Excavation      | 10.2             | cum   |
| 2.                             | PCC             | 0.51             | cum   |
| 3.                             | FBW             | 12.75            | cum   |
| 4.                             | RCC             | 9                | cum   |
| 5.                             | TMAT BAR        | 155              | Kg    |
| 6.                             | PLASTER 15 mm   | 68               | Sqm   |
| <b>Total (A)</b>               |                 |                  |       |
| <b>Dimension of brick work</b> |                 |                  |       |
| 1.                             | Length          | 20               | metre |
| 2.                             | Breadth         | 10               | metre |
| 3.                             | Height          | 1                | metre |

1. Manual excavation will be carried out for the foundation trenches. The sides of the trenches will be properly dressed, and the bottom will be levelled and compacted before further construction.
2. Cement concrete in the ratio of 1:2:4 (1 part cement, 2 parts coarse sand, and 4 parts 20 mm graded stone aggregate) will be mixed and laid up to the plinth level.
3. Centering and shuttering work, including the necessary supports, struts, and props, will be provided for the foundation, footings, column bases, and other concrete works. The formwork will be removed after the concrete has gained sufficient strength.
4. Brick masonry will be constructed in the foundation and plinth using common burnt clay bricks of Class 7.5 with cement mortar mixed in the ratio of 1:6 (1 part cement and 6 parts coarse sand).

**B) Items required for polyhouse and installation**

| Sl. No. | Items                                       | Approx. quantity | Unit                     |
|---------|---------------------------------------------|------------------|--------------------------|
| 1.      | Gi Pipe 50mm                                | 14               | pcs                      |
| 2.      | Gi Pipe 40mm                                | 16               | pcs                      |
| 3.      | Gi Pipe 32mm                                | 35               | pcs                      |
| 4.      | Gi Pipe 25mm                                | 47               | pcs                      |
| 5.      | Gi Profile 4mtr Length                      | 80               | pcs                      |
| 6.      | Gi Wire Spring 1.5mtr                       | 300              | pcs                      |
| 7.      | Gp Clamp 50mm Full                          | 20               | pcs                      |
| 8.      | Gp clamp 50mm Joint                         | 50               | pcs                      |
| 9.      | Gp Clamp 32mm Full                          | 20               | pcs                      |
| 10.     | Gp Clamp 25mm Full                          | 80               | pcs                      |
| 11.     | Gp Clamp 25mm Joint                         | 100              | pcs                      |
| 12.     | S D Screw                                   | 650              | pcs                      |
| 13.     | Nut Bolt                                    | 300              | pcs                      |
| 14.     | Alu Aldrop                                  | 1                | pcs                      |
| 15.     | Hinges 100mm                                | 2                | pcs                      |
| 16.     | Gp Clamp 40mm                               | 50               | pcs                      |
| 17.     | Poly Sheet 7x25 Mtr                         | 350              | sqm                      |
| 18.     | Poly Sheet 4.5x25 Mtr                       | 45               | sqm                      |
| 19.     | Gp Gutter Sheet                             | 25               | mtr                      |
| 20.     | G I Wire                                    | 150              | mtr                      |
| 21.     | GP Ring                                     | 150              | pcs                      |
| 22.     | Nylon Rope                                  | 3                | kgs                      |
| 23.     | Thandhan Shade Net 4.2x100mtr<br>50% 60 Mtr | 252              | sqm                      |
| 24.     | Thandhan Shade Net 3x50 Mtr<br>50% 75 Mtr   | 225              | sqm                      |
| 25.     | Installation charge                         |                  |                          |
|         |                                             |                  | <b>Total (B)</b>         |
|         |                                             |                  | <b>Grand total (A+B)</b> |

**Amount in words** \_\_\_\_\_

**1. GI pipes:**

Supply of galvanized iron (GI) pipes of different diameters as specified for the structure.

**2. Flap control system:**

Supply and installation of the flap control system, including clamps, nuts, bolts, and GI pipes, for proper operation of the ventilation flap.

**3. Polyethylene roof film:**

Supply and fixing of 200-micron UV-stabilized, five-layer polyethylene film for the roof and vertical end sections of the structure. The film will be secured using zig-zag springs and locking profiles.

4. **Shade net:**

Supply and installation of 50% shade net (Tuflex or equivalent) using zig-zag springs for proper fixing to the structure.

5. **Aluminium locking profile:**

Supply and fixing of minimum 1.0 mm thick extruded aluminium locking profiles suitable for double spring locking. The profiles will be fixed to the structure using galvanized self-drilling screws (10 × 20 mm).

6. **Self-drilling screws:**

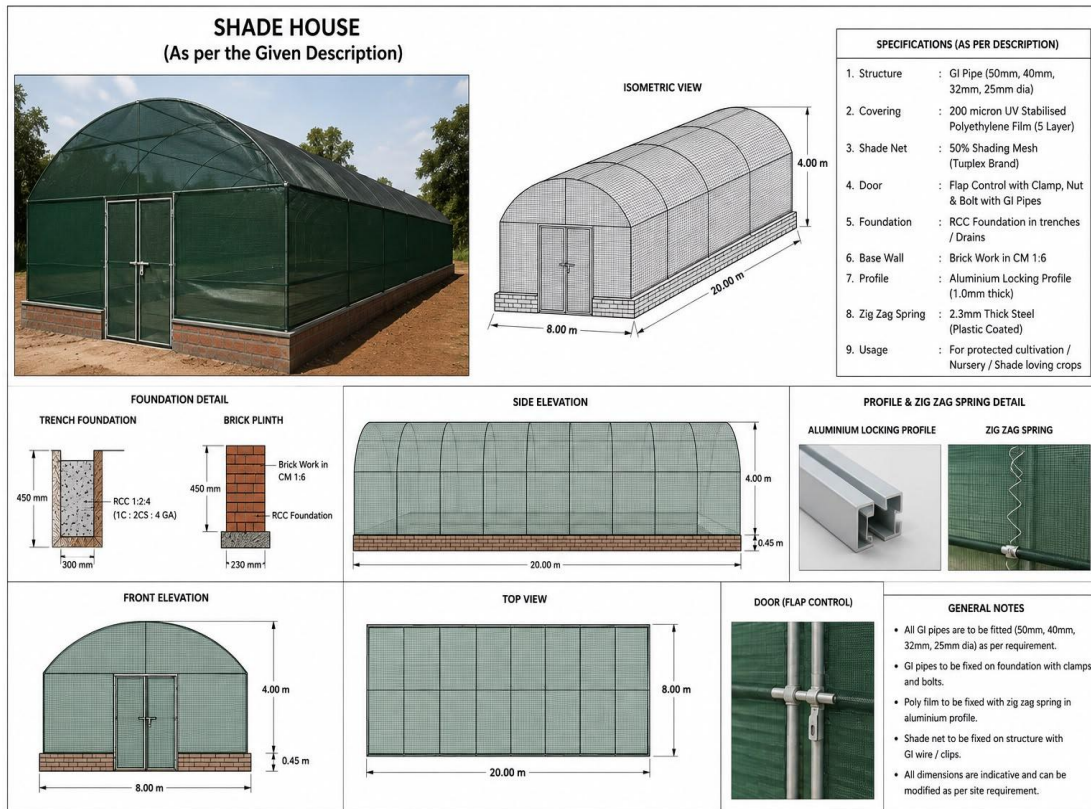
Supply and fixing of self-drilling screws with washers on the locking profiles at 50 cm intervals or as required to ensure secure installation.

7. **Zig-zag spring:**

Supply of 2.3 mm thick plastic-coated steel zig-zag springs for securely holding the polyethylene film and shade net in the aluminium locking profiles. A strip of polyethylene sheet will be provided beneath the spring to protect the covering material.

8. **Fitting and erection of GI pipes:**

Complete fitting, fixing, alignment, and erection of GI pipes to form the structural framework as per the required design and specifications.



I AGREE TO UNDERTAKE THE WORK AS PER THE RATES QUOTED ABOVE AND AS PER THE TERMS AND CONDITIONS ENCLOSED ALONG WITH THIS TENDER SCHEDULE

Place

Date:

Signature

NAME OF THE CONTRACTOR,  
ADDRESS WITH PHONE NO

## Annexure- VI (Earnest Money Deposit)

The Bidders are advised to remit EMD amount as mentioned/specified in the **Tender Schedule Annexure-V**, by Demand draft / NEFT Transfer in favour of ICAR Unit, CPCRI, Kasaragod as detailed below.

The bid must be submitted on-line and ensure that EMD of **Rs.16,000/-** (Rupees Sixteen thousand only) on or before the due date and time specified in the Critical Date Sheet in Page 1.

Exemption for Micro and Small Enterprises (MSE) for submission of Earnest Money **is not applicable** since works contracts are excluded from the purview of the Public Procurement Policy for MSE Order, 2012.

**Mode of Payment : Demand Draft or NEFT / RTGS**

In case through RTGS/NEFT. Bank details are as under:

**Account Name:** ICAR Unit, CPCRI, Kasaragod

**Account Number:** 30043174688

**Bank Name:** State Bank of India, CPCRI Campus Branch, Kasaragod

**IFSC Code:** SBIN0010560

### Instructions:

- **Demand Draft:** The original Demand Draft must reach this Institute on or before the bid closing date, i.e., **16.08.2026**.
- **NEFT/RTGS:** A copy of the transaction receipt/UTR details must be uploaded along with the bid documents.

**Note:** Bids submitted without the prescribed Earnest Money Deposit (EMD), or where the EMD (Demand Draft/NEFT/RTGS) is not received or credited, as applicable, within the stipulated time, shall be treated as non-responsive and will not be considered for technical evaluation.

| Description of Work                                                                                     | EMD Amount       |
|---------------------------------------------------------------------------------------------------------|------------------|
| <b>Construction of poly house/shade house at ICAR-CPCRI Research Centre, Kahikuchi, Guwahati, Assam</b> | <b>16,000.00</b> |

**Note:** Rate may be quoted for whole work as per BOQ/Schedule and In case of L1 Bidder, before awarding of the work the bidder has to submit the split up details of BoQ (Bill of quantity) as per the schedule.

### Annexure- VII

The Bidders are advised to provide the details of experience detailed below.

#### Details of last 3 years experience/work done.

| Sl. No | Name of the Dept./ Organisation & Name of contract person with phone no. | Period |    | No. of staff deployed | Remarks |
|--------|--------------------------------------------------------------------------|--------|----|-----------------------|---------|
|        |                                                                          | From   | To |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |
|        |                                                                          |        |    |                       |         |

(Authorised signatory & address)