



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़ - 671124, केरल, भारत



ICAR-Central Plantation Crops Research Institute

Kasaragod 671124, Kerala, India

(An ISO 9001:2015 Certified Institution)

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F.No. 1(12)/2020/General-works/Estate

Date :13.11.2024

To
Mr. Abdul Shereef. M,
'BOSS' House,
Cherkala, Chengala. P.O,
Kasaragod.-671541

Sub : Repair & Renovation of Directors Chamber at Old Lab building at ICAR-CPCRI-reg.

Sir,

Your quotation cited above to execute the work Repair & Renovation of Directors Chamber at Old Lab building at ICAR-CPCRI Kasaragod" at a total cost of **Rs.1,79,362/- (Rupees One lakh seventy nine thousand three hundred sixty two only)** (including tax) has been accepted and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work immediately and complete the same within **15 days**. The order is further subject to the following terms and conditions

Terms and conditions

1. The work should be executed strictly as per the directions from **Mr. Ajith Kumar K, Sr. Tech. Officer (CE)** of this Institute from time to time.
2. The Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work, provided there wasn't any mistake on the part of the contractor.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work should be made good failing which necessary action will be initiated to recover the cost of the same.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work as per the specification. No part payment is payable.
6. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
7. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled.
8. Performance Security of **Rs.8968/- (Rupees eight thousand nine hundred sixty eight only)** being the 5% of contract value by DD, FD Receipt or Bank Guarantee from the Commercial Bank (in f/o "The director, ICAR Unit, CPCRI) in an acceptable form before commencement of the work (If bank guarantee is produced the period of release of bank guarantee will be given by the office including release of the same).
9. The contractor shall remit the Performance Security within 7 days from the date of issue of work order.
10. **Defects liability period:** Performance Security will be released only after six months plus sixty days beyond the date of completion of all contractual obligations of the supplier including contractual obligations from the date of completion of the work, provided that the contractor has attended to all the complaints reported to him within the liability period.
11. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc. The contractor or his worker should not waste the water from the office building.
12. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
13. The contractor shall, on written request of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the

- opinion of the Director be incompetent or misbehaves himself and such persons shall not again allowed to work without written permission of the Director.
14. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable, will be paid directly to the concerned department by the contractor as per rule and furnish the details thereto in the final bill. The performance security amount will be released after getting the GST details.
 15. Prior approval shall be obtained ^{K Prasad} Engineer in-charge for the material used for the work from
 16. Any compensation paid to the worker or parties hired through contractor, shall be recovered from the contractor as per the guidelines issued by ICAR vide OM No.Admn-22(6)/2018-Estt.III dated 31.07.2018
 17. **The period of 15 days allowed for carrying out and completion the work will be reckoned from the date of receipt of this order.**
 18. The work should be completed within the time limit itself, failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
 19. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances, as may be decided by the competent authority, **penalty clause to be imposed @ 0.25% per month (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.**
 20. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
 21. Prior permission may be obtained for electricity/water facility, if required, subject to payment for the same.
 22. If water and electricity is availed from the institute by the contract agency, 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, 1% of the billed amount shall be deducted and 0.5% in terms of electricity.

Please acknowledge receipt of this order and confirm acceptance within 7 days from the date of receipt of this letter.

Yours faithfully,



Asst. Administrative Officer (Estate)

Encl: Schedule of work

Copy to :

1. Mr. K Ajith Kumar, Senior Tech. Officer (Civil Engg.), ICAR- CPCRI, Kasaragod, it may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work awarded may be intimated and progress of work reported periodically.
2. The Assistant Labour Commissioner (Central), Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By pass Road, Kakkanad, Kochi 682 030.
3. The Chief Finance & Accounts Officer, ICAR- CPCRI, Kasaragod
4. The DDO, ICAR- CPCRI, Kasaragod.
5. ICAR- CPCRI, Website

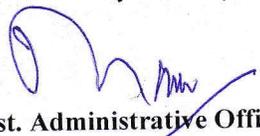
Schedule of work

S no	Description of work	Unit	Approx quantity	Rate quoted	Amount
Dismantling					
1)	Charges towards removing the window shutter from the frame and stacking it and transporting to farm yard as directed. Tractor shall be provided for transportation with prior intimation.	Nos	2	200	400
2)	Charges towards removing the damaged thermocole false ceiling from the ceiling and stacking outside the building stacking it and transporting to farm yard as directed. Tractor shall be provided for transportation with prior intimation	Sqmt	30.00	150	4500
3)	Charges towards cutting grooves to the wall for laying conduits and refinishing in CM1:3 , Smooth finish	Rmt	15.00	60	900
4)	Charges towards supplying and replacing glass panes of 4mm thickness with PVC beeding to the window shutter $2 \times 0.30 \times 0.45 = 0.27$ rounded to 0.30Sqmt	Sqmt	0.30	2000	600
5)	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sqmt	67.00	15	1005
Electrifications					
6)	Group B Wiring for light point /fan point/exhaust point with 1. Sqmm FRLS PVC insulated copper conductor single core cable as earth wire in surface/ recessed with modular switch, modular plate suitable GI box Included with pvc pipe etc.	Points	12	1100	13200
7)	Supply and drawing following size of FRLS PVC Insulated copper conductor single core in surface/recessed, pvc conduit as included				
7 a)	2 x 4sqmm + 1x 4sqmm earth wire	Rmt	10	150	1500
7 b)	2x 1.5sqmm +1x 1.5sqmm earth wire	Rmt	10	100	1000
8)	Supply and fixing suitable size GI box with modular plate cover frame on surface on recess including providing and fixing 6 pin15 /16 AMP socket outlet and15/16A switch 1 number switch including ,connection etc.(Legrand myrius charcoal gray/equal brand)	Nos	6	500	3000
9)	Supply and fixing of 1 number RJ 11 modular type telephone socket , modular plate, with suitable GI box and connection	Nos	2	400	800
10)	Supply and fixing of 1 number RJ 45 modular type data socket , modular plate, with suitable GI box and connection	Nos	2	800	1600
11)	Drawing of existing data information cable Including pvc conduit etc.	Rmt	10	80	800
12)	Supply and fixing 12 MD GI box with modular plate cover frame on surface on recess including providing and fixing 6 pin15 /16 AMP socket outlet and15/16A switch 1 number switch including ,connection etc.(Legrand myrius charcoal gray/equal brand)	Nos	1	2000	2000
13)	Supply and fixing 12MD GI box with modular plate cover frame on surface on recess including providing and fixing 6Amps 2 way switch 5 nos 16A 2 WAY Switch 2 nos dummy plate 3 nos, connection etc.(Legrand myrius charcoal gray/equal brand)	Nos	2	2500	5000
14)	Supply and fixing of 36w led panel light with drive for				

	fixing in gypsum board complete with all accessories (philipsRC360BLED36S/WIPRO/HAVELLS) 2 YEAR WARRANTY	Nos	4	3000	12000
15)	Supply and fixing of 18w led panel light with drive for fixing in gypsum board complete with all accessories (Philips 18W round sky glow/WIPRO/HAVELLS) 2 YEAR WARRANTY	Nos	8	800	6400
16)	Supply and fixing of 200 mm exhaust fan with louver (Usha/Crompton/Havells)	Nos	1	2000	2000
17)	Supply and fixing of 1200mm BLDC ceiling fan remote controller type with suitable SS fan road, connection , testing etc.(ATOMBERG RENESA WHITE/ POLYCAB/ HAVELLS) minimum 5 year warranty.	Nos	2	4000	8000
18)	Supply and fixing of 6MD modular GI box with frame plate with connection etc.(16A SOCKET 1 NOS, 16A SWITCH 1 nos,A SOCKET 1 NOS ,6 NOS SWITCH 1 NOS) .(Legrand / Myrius charcoal grey/equal brand	Nos	4	500	2000
19)	Supply and fixing of 3MD modular GI box with frame plate with connection and fixing of 6A switch 3 nos.) .(Legrand myrius charcoal gray/equal brand	Nos	1	800	800
20)	Charges towards running of existing HDMI cable over 20mm PVC conduit with end terminals in IO box (cable supplied by the Institute)	Rmt	10	25	250
21)	Dismantling of existing electrical materials wires switch etc.	Lump sum		500	500
22)	FALSE CEILING Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts				

	made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with : 12.5 mm thick tapered edge gypsum moisture resistant board	Sqmt	33.00	1699	56067
23)	Aluminium sliding window shutter Providing and fixing aluminium double track sliding window shutter using , medium sections of Jindal make powder coated with 4mm tinted glass with nylon rollers , handles etc over existing wooden frames to match the existing pattern	Sqmt	4.00	3500	14000
24)	Ceiling painting. Providing and applying of paint to the ceiling of two coats (Gypsum/Lampi/putti) and one coats of primer and two coats of royal emulsion paint of approved colour to suit the interiors of the committee room . The rate shall include scrapping rubbing and preparing of the surface etc making complete for applying of paint. making complete as per the design. The rate shall be inclusive of all the necessary material, required hardware, labour, transportation, necessary for the complete execution of the item.	Sqmt	38.00	180	6840
25)	INTERIOR WALL PAINTING Providing, supplying, and applying of putty finish to the walls of three coats and finished with one coat primer and three coats of Royal Emulsion paint to the walls of approved and shade to suit the interiors of the committee room . The rate shall include scrapping and preparing of the surface etc complete fo applying of paint complete as per the design. The rate shall be inclusive of all the necessary material, required hardware, labour, transportation, necessary for the complete execution of the item.. Two or more coats applied on walls @ 1.25 ltr/10 sqm over and including one coat of Special primer applied @ 0.75 ltr /10 sqm	Sqmt	135.00	200	27000
26)	Enamel painting Painting with synthetic enamel paint of approved brand and manufacture to give an even shade The work shall include cleaning the surface of dirt/dust and foreign matter, sand papering including cost and conveyance of all materials, labour, scaffolding, cleaning paint stain from walls, floor etc complete as per specification and direction . : Two coats on old work	Sqmt	46.00	100	4600
27)	Mosquito net Supplying and fixing of mosquito net made from powder quoted aluminium frame and shutter and fixed with steel mesh 304 grade ,using screws and clamps , double shutter with hinges and locking arrangements.	Sqmt	2.00	800	1600
28)	Painting the entrance door and central table of directors cabin, photo frames etc using best quality Melamine finish , after cleaning the surfaces as per instructions	Lump sum		1000	1000
	Grand total				Rs 1,79,362.00

Amount in words: Rupees One lakh seventy nine thousand three hundred sixty two only.


Asst. Administrative Officer (Estate)