



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड़, केरल - 671 124 भारत
ICAR - Central Plantation Crops Research Institute
Kasaragod - 671 124, Kerala, India
(An ISO 9001:2015 Certified Institution)



E-mail: director.cperi@icar.org.in; directoreperi@gmail.com; Website: <https://cperi.gov.in> GST: 32AAAI1830P5ZO

F. No. 5(10)/2024/Outsourcing-Vehicle/Estate

Date: 29.07.2026

Mr. B Narayana Naik
Sai Shruthi Nilaya
PO RD Nagar, Meepuguri, Kasaragod-671124

Sub: Hiring of Taxi on rate contract basis -Reg.
Ref: Your Quotation Dated: 19.06.2026

Sir,

With reference to the above, the fixed rate of ₹2,250/- (Rupees two thousand two hundred and fifty only) quoted by you for the hiring of a 5-seater air-conditioned (AC) car (Ciaz/Etios/Dzire/Tata Tiago or equivalent model) for exclusive trip from ICAR-CPCRI, Kasaragod to Bajpe International Airport, Mangalore and back, as and when required, has been accepted by the Competent Authority, subject to the terms and conditions detailed below.

Terms and Conditions

1. The rate of ₹2,250/- (Rupees Two Thousand Two Hundred and Fifty only) per round trip shall remain fixed, and no additional charges shall be admissible under any circumstances.
2. The above rate shall remain valid for a period of one year, from 01.07.2026 to 30.06.2027.
3. Toll charges, parking charges, GST, and temporary permit fees, if any, shall be paid extra at actual.
4. The travel details/log book entries, duly signed by the official availing of the vehicle, shall be submitted to this office promptly along with the pre-receipted bill. Payment at the approved rate shall be released through online transfer to your bank account after successful completion of the trip.
5. The bank account number, name of the bank, branch address, and IFSC code may kindly be furnished along with the bill.
6. The vehicle shall be provided promptly on receipt of intimation from this office, followed by the formal indent issued by the Officer-in-Charge (Vehicles).
7. The contract shall be subject to periodic review based on the quality of service rendered. If the performance is found to be unsatisfactory at any stage, the Director, ICAR-CPCRI, reserves the right to terminate the contract at any time without assigning any reason or issuing further notice.

You are requested to acknowledge receipt of this letter and convey your acceptance of the above terms and conditions.

Yours faithfully,

Digitally signed by
M Ravindran
Date: 30-07-2026
13:05:32

Asst. Administrative Officer (Estate)

Copy to:

1. The Project Coordinator (PC) / Head of Division (Crop Production) / (Crop Improvement) / (Crop Protection) /PB & PHT/Social Sciences, ICAR CPCRI Kasaragod.
2. The Vigilance Officer, ICAR-CPCRI, Kasaragod.
3. The Head KVK, ICAR CPCRI Kasaragod
4. The Officer Incharge (Vehicles), ICAR-CPCRI, Kasaragod.
5. The Comptroller / Sr. Fin. & Accounts Officer / Senior Administrative Officer / AAOs / AF&AOs, ICAR CPCRI, Kasaragod
6. The PPS to Director / PME / Library, ICAR CPCRI Kasaragod
7. Notice Board / Institute Website.