



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
Kasargod, Kerala - 671 124, भारत
ICAR - Central Plantation Crops Research Institute
Kasargod - 671 124, Kerala, India
(An ISO 9001:2015 Certified Institution)

Email : director.cpcr@icar.org.in, director.cpcr@gmail.com, Website : http://www.cpcr.gov.in GST : 32AAAN1830F520

F.No 1(15)/2021/Misc.Works/Estate

Date: 12.10.2026

Shri. Abdul Shereef. M
Boss Cherkala",
PWD Contractor, Cherkala P.O.,
Kasargod 671541

Sub: Replacing of damaged AC sheet roof covering with pre-coated galvanized iron profile sheets covering over tubular section for storage godown (Indoor court) at ICAR-CPCRI, Kasargod -reg.
Ref: Your quotation dated 28.09.2026

Sir,

Your quotation cited above to execute the work "Replacing of damaged AC sheet roof covering with pre-coated galvanized iron profile sheets covering over tubular section for storage godown (Indoor court) at ICAR-CPCRI, Kasargod" at a total cost of ₹4,09,220/- (Rupees four lakh nine thousand two hundred twenty only) (including tax) has been accepted and accordingly the work is hereby awarded to you for execution. You are therefore requested to take up the work immediately and complete within 20 days of receipt this work order.

Terms and conditions:

1. The work should be executed strictly as per the directives of Mr. Ajith Kumar K, Sr. Tech. Officer (CE), of this Institute.
2. Institute will not be responsible for any loss/damage/casualty suffered by the Contractor while executing the work.
3. Any loss or damage etc. caused to the Institute properties while carrying out the work will be made good, failing which necessary action initiated to recover the cost of the same from the contractor.
4. No work tools/implements will be supplied by this Institute.
5. The payment will be made only after satisfactory completion of the whole work as per the specification. No part payment is payable.
6. Non-completion of the work or part thereof for any invalid reasons within the period prescribed is liable for cancellation and no claims for such works will be entertained under any circumstances and deposits made thereof will be forfeited.
7. Not less than minimum rate of wages fixed for the respective category should be paid to the workers. All requirements under labour laws should be fulfilled.
8. Performance Security of Rs.20461/- (Rupees twenty thousand four hundred sixty one only) being the 5% of contract value shall be deposited to this Institute in the form of DD, FD Receipt or Bank Guarantee from a Commercial Bank drawn in f/o "ICAR Unit, CPCRI before commencement of the work (If bank guarantee is produced the period of release of bank guarantee will be given by the office including release of the same).
9. The contractor shall remit the Performance Security within 7 days from the date of issue of work order. The period can be further extended at the written request of the contractor for the period of 10 days with late fee at the rate of 0.1% per day of Performance Security amount.
10. Defects liability period: Performance Security will be released only after six months plus sixty days beyond the date of completion of all contractual obligations of the supplier including contractual obligations from the date of completion of the work, provided that the contractor has attended to all the complaints reported to him within the liability period.
11. Any defective workmanship found shall be rectified at his cost which may include the materials spoilt/wasted paints due to negligence etc. The contractor or his worker should not waste the water from the office building.

12. On completion of the work it should be ensured that premises & its surroundings are cleaned (including removal of paints fallen etc.)
13. The contractor shall, on written communication of the Director or his representative on the site, immediately dismiss from the work any person employed by him thereon, who may in the opinion of the Director be incompetent or misbehaves himself and such persons shall not again allowed to work without written permission of the Director.
14. Income Tax will be deducted as per rule from the work bill. GST and other tax if applicable, will be paid directly to the concerned department by the contractor as per rule and furnish the details thereto in the final bill. The performance security amount will be released after getting the GST details.
15. Approval shall be obtained from Engineer in-charge for the material used for the work.
16. The period of 15 days allowed for carrying out and completion the work will be reckoned from that date of receipt of this order.
17. The work should be completed within the time limit itself, failing which the work order will be cancelled and action taken to complete the remaining work at your risk and cost including forfeiture of security deposit.
18. In case any extension of time is granted beyond the stipulated period for completion of the work due to any unavoidable genuine circumstances, as may be decided by the competent authority, penalty clause to be imposed @ 0.25% per month (maximum to 2.5% of the total cost of the work) if work not completed within schedule time or within mutually extended period.
19. The Director of this Institute reserves the right to reject the work as a whole, if the execution is not satisfactory or does not conform to the approved specification.
20. Prior permission may be obtained for availing electricity/water facility from this institute, if required, subject to payment for the same.
21. If water and electricity is availed from the institute by the contract agency, 1.5% of the billed amount shall be deducted from the final bill. If only water supply is availed, 1% of the billed amount shall be deducted and 0.5% in terms of electricity.

Please acknowledge receipt of this order and confirm acceptance immediately after the receipt of this letter.

Yours faithfully,


Asst. Administrative Officer (Estate)

Encl: Schedule of work

Copy to:

1. Mr. Ajith Kumar K, Sr. Tech. Officer (CE), ICAR- CPCRI, Kasaragod, it may please be ensured that the contractor is permitted to commence the work at the work site immediately on receipt of security deposit. It may be ensured the work is completed within the prescribed time and according to the specifications as approved. The date of commencement of the work may be intimated and progress of work reported periodically.
2. The Senior Finance & Accounts Officer, ICAR- CPCRI, Kasaragod
3. The DDO, ICAR- CPCRI, Kasaragod.
4. ICAR- CPCRI, Website



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NAME OF THE WORK: Replacing of damaged AC Sheet Roof covering with precoated galvanized iron profile Sheets covering over tubular section for Storage Godown (Indoor court) at ICAR-CPCRI Kasaragod.

Schedule of Quantities

Sl.No.	Description of the work	Unit	Approx. Qty.	Rate Quoted (Rs)	Amount (Rs.)
1)	Charges towards cutting, removing and pruning the branches of trees leaning towards the all sides of the Roof of Godown cum storage building.	Lump sum	Lump sum	100.00	100.00
	Dismantling				
2)	Dismantling roofing including ridges, hips, valleys and gutters etc. and stacking the material within 50 metres lead of: Asbestos sheet	Sqmt	340	61.00	20740.00
	Roofing sheet				
3)	Providing and fixing precoated galvanised iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-Charge) of total coated thickness 0.50 mm (base metal of minimum 0.45 mm thickness with total coating thickness of 0.05mm) with zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer-in-charge. The sheet shall be fixed using self drilling /self tapping screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.. TATA/JSW etc standard	Sqmt	340	1059.00	360060.00

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4)	Providing and fixing pre-coated galvanised steel sheet roofing accessories of total coated thickness 0.50 mm (base metal of minimum 0.45 mm thickness with total coating thickness of 0.05 mm) with Zinc coating 120 gram per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns using self drilling/ self tapping screws complete : Ridges plain (500 - 600mm)	Rmt	27	90.00	2430.00
5)	Extra for providing and fixing wind ties of 40x 6 mm flat iron section over roofing sheets	Rmt	54	60.00	3240.00
6)	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade to the steel surface. The work also includes cleaning the surface and drying with cloth and disposing the scrapped materials within a distance of 50mts etc complete as directed. Two or more coats on new work	Sqmt	125	90.00	11250.00
7)	Providing and fixing of double scaffolding system on the interior or exterior side up to seven storey height using with readymade scaffolding tubes or frames joining with lock and M.S clamp and working plat form etc. The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineer in charge. The elevation area of the scaffolding shall be measured for payment purpose. The payment will be made once only, irrespective of duration of scaffolding use.	Sqmt	570	20.00	11400.00
Grand Total Rs.					409220.00

Amount in words: Rupees four lakh nine thousand two hundred twenty only

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