



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान  
कुडलु, कासरगोड़ - 671124 केरल, भारत  
ICAR- CENTRAL PLANTATION CROPS RESEARCH INSTITUTE  
KUDLU, KASARAGOD - 671 124 KERALA, INDIA  
(An ISO 9001: 2015 Certified Institute)



Phone (Off) : 04994 - 232893  
: 04994 - 232894  
: 04994 - 232895  
: 04994 - 232090  
Fax : 04994 - 232322

Email : director.cpcri@icar.gov.in  
: directorcpcri@gmail.com  
: cpcri@gov.in  
: cpcri@nic.in  
Website : https://cpcri.icar.gov.in

F.No. 1(1)/2020/E-Tender Instt./Estate

Date : 07.01.2021

M/s Udyog Bharathi  
No.341 Ist Floor  
Panchayath Shopping Complex,  
Koodali, Kannur-670 703

Sub: Job Contract Work in Farm & Lab – at CPCRI, Kasaragod – reg.

Ref: (1) Proceedings of the Committee dated 28.12.2020

(2) Your online bid 40(2)/36/2018-Estate (C-Prod) dated 16.05.2018

Sir,

With reference to the proceedings and online bid cited above, duly accepting the terms & condition appended in the tender documents and the meeting held on 28.12.2020, order is hereby placed for executing the Job Contract Work in Farm & Lab of this Institute on Job contract basis for the period from **08.01.2021 to 31.03.2021 / till the court order for resumption of work or whichever is earlier** as detailed below:

**CROP PRODUCTION DIVISION**

Item No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
			Including GST @ 18%	
3	<b>Beach block- MSCS</b>	1.6 ha	3,66,980.00 (One Year)	91,745.00 (03 Months)
	Planting of component crops viz., vegetable, flower and fodder crops etc. which includes, bed preparation/pit opening and planting, intercultural operation. Work has to be carried out for 365 days.			
	Irrigation of the field with sprinkler			
	Input/Fertilizer and pesticide application as per the treatment requirement for each crop			
	Nut study and harvesting of intercrops			

*[Handwritten signature]*



### CROP IMPROVEMENT DIVISION

Item. No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
			Including GST @ 18%	
3	<b>Maintenance of Drip irrigation system in adult coconut palms under Genetics plots in blocks A, B, C, D, E, and F. Work includes:</b> Maintenance of Drip irrigation system including laying of lateral pipes and putting micro tubes (4-6) 30cm depth and 1M away from the bole, laterals should be buried 20cm depth. Checking the motor, flushing the filter/pumps/micro tubes. Collection of coconut leaves mulching the basins of coconut palms, basin cleaning providing fertilizers 6 times through fertigation/manually as directed. The total duration of irrigation period is seven months tentatively from November, 2019 to May, 2020. However exact date for start and completion of irrigation will be decided based on the monsoon pattern, which will be intimated to the contractor by the concerned staff. Removing and tying drip irrigation pipes during onset of monsoon.	Entire work	9,03,172.00 (07 Months)	3,87,073.72 (03 Months)
<b>Grand Total (Rs.)</b>			<b>12,70,152.00</b>	<b>4,78,818.72</b>

(Rupees Four Lakh Seventy Eight Thousand Eight Hundred Eighteen and Paise Seventy Two only)

#### Terms & Conditions

1. The works should be carried out under the supervision of Scientists/Technical Officers of the respective divisions, CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good else necessary action will be initiated to recover the same.
4. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
5. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
6. **Payment for service contract will be made monthly on satisfactory completion of work. Details of actual work period along with Division & Division wise Item number should be mentioned in the work bill.**
7. **Pre-receipted bill, GST payment receipt & wage slips are mandatory for processing the bill. The wages slip should indicate complete details of Minimum wages, ESI, EPF & etc., given to the employee and a signed copy of the same should be submitted along with bill, without which the bill will not be entertained for payment.**
8. The Director of the Institute will be at liberty to forfeit the Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
9. The Director of the Institute reserves the right to terminate the contract at any time in the interest of the Institute.
10. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.



11. The person provided should maintain discipline in the premises of the Institute. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he/she will have to be replaced immediately.
  12. Income Tax will be deducted from the payments due for the work done as per rules.
  13. **Performance security** equivalent to the amount of **03%** of the contract value i.e. **Rs.14,370/- (Rupees Fourteen Thousand Three Hundred and Seventy only)** may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security will be released after 60 days from the liability period beyond date of completion of all statutory and contractual obligations, provided that the contractor has attended to all the complaints within the liability period. Bid security will be refunded immediately on receipt of performance security. The dues if any, not settled by the agency will be recovered from the security deposit.
  14. An agreement in a stamp paper value of **Rs.100/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.
  15. **The Invoice should contain, Invoice number, Address of the Firm / Contractor, Details of all taxes including GST, GSTIN, UID etc (both Firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, Service description, Service charge, etc. should be indicated separately. NO BILL WILL BE ENTERTAINED WITHOUT DETAILS OF GST REMITTANCE, ALLOWANCES, ESI & EPF, MUSTER ROLL/ATTENDANCE, WAGES SLIP FOR THE PARTICULAR WORK PERIOD FOR PAYMENT.**
  16. Any compensation paid to the worker or parties hired through Contractor, shall be recovered from the Contractor as per the guidelines issued by ICAR vide O.M No. Admn-22(6)/2018-Estt.III dated 31.07.2018.
  17. **The Contractor should display a board in the work place containing, Address of the Firm / Contractor, GSTIN (both Firm and ICAR-CPCRI, Kasaragod), No. of Workers, Minimum Wages, etc.**
  18. The Contractor/agency will be responsible for contribution towards the ESI / EPF & statutory allowances etc.
  19. Remittance of the final bill based on the full settlement of all the dues, if any, to Government / Institute.
  20. Bad workmanship shall be rejected summarily.
  21. Director, ICAR-CPCRI, Kasaragod reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons.
- Note:** In addition to these, all Terms & Condition mentioned in Tender Schedule/ mutual agreement of the meeting held on 28.12.2020 are relevant for this works.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,

Asst. Administrative Officer (Estate)

Copy to:

1. The AHD of all Divisions, and Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The Scientists of all Divisions, CPCRI, Kasaragod
3. The Technical Officer of all Divisions, CPCRI, Kasaragod.
4. The Sr. Fin. & Accounts Officer, CPCRI, Kasaragod.
5. The DDO, CPCRI, Kasaragod.
6. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
7. Website.
8. Guard file.