



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कुडलु, कासरगोड - 671124 केरल, भारत
ICAR- CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
KUDLU, KASARAGOD - 671 124 KERALA, INDIA
(An ISO 9001: 2015 Certified Institute)



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F.No. 1(1)/2020/E-Tender Instt./Estate

Date: :07.01.2021

Shri. Ganesh Rai V
Valamale House, Perdala P.O
Kasdaragod.Dist.671 551

Sub: Job Contract Work in Farm & Lab – at CPCRI, Kasaragod – reg.
Ref: (1) Proceedings of the Committee dated 28.12.2020
(2) Your online bid 40(2)/36/2018-Estate (C-Prod) dated 16.05.2018
(3) Shri. Ramesh Naik, Contractor online bids dated 04.09.2019

Sir,

With reference to the proceedings and online bid cited above, duly accepting the terms & condition appended in the tender documents and the meeting held on 28.12.2020, order is hereby placed for executing the Job Contract Work in Farm & Lab of this Institute on Job contract basis for the period from **08.01.2021 to 31.03.2021 / till the court order for resumption of work, or whichever is earlier** as detailed below.

CROP PRODUCTION DIVISION

Item. No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
			Inclusive of GST @ 18%	
13	Maintenance of DUS plot in 'G' block. Maintenance of plot and weeding the seedlings, removal of dead seedlings and gap filling, base opening and fertilizer application as directed. Prophylactic treatment two rounds. Taken morphological observation of palms. Machine weeding 2 times as directed.. Maintenance of Drip irrigation system including laying of lateral pipes and putting micro pipes (4 nos.) 30cm depth and 1M away from the bole, laterals should be buried 20cm depth. Regular checking the motor, flushing the filter/pumps/micro tubes. The total duration of irrigation is seven month tentatively from November, 2019 to May, 2020, however exact date for start and completion of irrigation will be decided based on the monsoon pattern, which will be intimated to the contractor by the concerned staff. Removing and tying drip irrigation pipes during onset of monsoon. (Total Area = 1.75 acre 368 Seedlings)	Entire work	2,05,320.00 (One Year)	51,330.00 (03 Months)

CROP IMPROVEMENT DIVISION

Item No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
			Inclusive GST @ 18%	
19	Cleaning of fence for making fire belt, collection of leaves, spathes, debris and transporting and powdering using Bio-shredder, machines, mulching the shredder materials on the coconut basins. Taking preparatory measures for ploughing plots.	50 Ha. (Entire work)	8,20,100.00 (One Year)	2,05,025.00 (03 Months)
Grand Total(Rs.)			10,25,420.00	2,56,355.00

(Rupees Two Lakh Fifty Six Thousand Three Hundred and Fifty Five only)

Terms & Conditions

1. The works should be carried out under the supervision of Scientists/Technical Officers of the respective divisions, CPCRI, Kasaragod.
2. The Institute will not be responsible for the loss or damage/casualty, if any, while executing the work.
3. Any loss or damage etc. caused to the Institute properties while carrying out the works should be made good else necessary action will be initiated to recover the same.
4. The Contractor should obtain certificate of registration under contract labour (Regulation & Abolition) Act 1970, from the Regional Labour Commission (Central) Kochi and comply with all the provision of Act.
5. The contractor/Agency shall be at the responsibility to comply with the requirements under the Labour Act/EPF Act/ESI Act/minimum wages Act etc. towards the personnel engaged for executing the contract work of this Institute.
6. **Payment for service contract will be made monthly on satisfactory completion of work. Details of actual work period along with division & division wise Item number should be mentioned in the work bill.**
7. **Pre-receipted bill, GST payment receipt & wage slips are mandatory for processing the bill. The wages slip should indicate complete details of Minimum wages, ESI, EPF & etc., given to the employee and a signed copy of the same should be submitted along with bill, without which the bill will not be entertained for payment.**
8. The Director of the Institute will be at liberty to forfeit the Performance security amount in full or part thereof in the event of unsuccessful completion of the awarded work.
9. The Director of the Institute reserves the right to terminate the contract at any time in the interest of the Institute.
10. The person so provided by the contractor under this contract will not be the employee of the CPCRI and there will be no Employer-employee relationship between the CPCRI and the person so engaged by the contractor in the aforesaid services.
11. The person provided should maintain discipline in the premises of the Institute. Any misconduct/misbehavior on the part of the person provided by the contractor will not be tolerated and he/she will have to be replaced immediately.
12. Income Tax will be deducted from the payments due for the work done as per rules.
13. **Performance security equivalent to the amount of 03% of the contract value i.e. Rs.7,690/- (Rupees Seven Thousand Six Hundred and Ninety only) may be furnished in the form of an A/C payee DD/FD or Bank Guarantee from the commercial bank in an acceptable form. Performance security will be released after 60 days from the liability period beyond date of completion of all statutory and contractual obligations, provided that the contractor has attended to all the complaints within the liability period. Bid security will be refunded immediately on receipt of performance security. The dues if any, not settled by the agency will be recovered from the security deposit.**
14. An agreement in a stamp paper value of **Rs.100/-** should be executed based on which the first payment will be made. GST or any other Tax applicable or made applicable as per the latest notification of



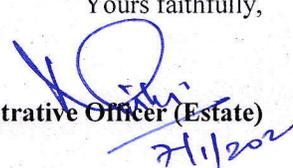
Govt. of India after awarding the contract in respect of this contract shall be payable by the contractor and this Institute will not entertain any claim whatsoever in this respect. However the Service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills, as per rules / instructions made applicable from time-to-time by Govt.

15. **The Invoice should contain, Invoice number, Address of the Firm / Contractor, Details of all taxes including GST, GSTIN, UID etc (both Firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, Service description, Service charge, etc. should be indicated separately. NO BILL WILL BE ENTERTAINED WITHOUT DETAILS OF GST REMITTANCE, ALLOWANCES, ESI & EPF, MUSTER ROLL/ATTENDENCE, WAGES SLIP FOR THE PARTICULAR WORK PERIOD FOR PAYMENT.**
16. Any compensation paid to the worker or parties hired through Contractor, shall be recovered from the Contractor as per the guidelines issued by ICAR vide O.M No. Admn-22(6)/2018-Estt.III dated 31.07.2018.
17. **The Contractor should display a board in the work place containing, Address of the Firm / Contractor, GSTIN (both Firm and ICAR-CPCRI, Kasaragod), No. of Workers, Minimum Wages, etc.**
18. The Contractor/agency will be responsible for contribution towards the ESI / EPF & statutory allowances etc.
19. Remittance of the final bill based on the full settlement of all the dues, if any, to Government / Institute.
21. Bad workmanship shall be rejected summarily.
22. Director, ICAR-CPCRI, Kasaragod reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons.

Note: In addition to these, all Terms & Condition mentioned in Tender Schedule/ mutual agreement of the meeting held on 28.12.2020 are relevant for this works.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,


Asst. Administrative Officer (Estate)

Copy to:

1. The AHD of all Divisions, and Chairman Contractual Service Committee, CPCRI, Kasaragod.
2. The Scientists of all Divisions, CPCRI, Kasaragod
3. The Technical Officer of all Divisions, CPCRI, Kasaragod.
4. The Sr. Fin. & Accounts Officer, CPCRI, Kasaragod.
5. The DDO, CPCRI, Kasaragod.
6. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner, Kendriya Shram Sadan, Olimugal, By Pass Road, Kakkanad, Kochi-682 03
7. Website.
8. Guard file.