

## भाकुअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान कुड़लु, कासरगोड़ - 671124 केरल, भारत

## ICAR- CENTRAL PLANTATION CROPS RESEARCH INSTITUTE KUDLU, KASARAGOD - 671 124 KERALA, INDIA (An ISO 9001: 2015 Certified Institute)



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F.No. 17(1)/RIB/RTI/2020(12)-Estt.

Dated: 03.02.2021

Mr.Mithun Rai

'Nisarga'

32 E Cross, 4th Block

Bangalore - 560041

Sir.

Sub: Right to Information Act, 2005 - Information furnishing of -reg.

Ref: Your RTI application dated 17.11.2020

SI No.	Query	Reply			
Parameter and the second secon	Total no. of days leave applied by Mrs. Smt. Jayashree M.P has availed leaves/was absent for 366 Jayashree Rajeev working at ICAR-days for the period from 01-01-2019 to 15-11-2020. KVK, Kasaragod during 01.01.2019 to 15.11.2020				
2	Give details of type of leave she had taken as CL/EL/ML/CCL etc.	s Details enclosed.			
3	Whether she has applied in proper way?	The details of the application for leave and the mode of application of each leave through ERP or Offline is provided in the enclosure under column no.5 against each period of leave.			

This disposes off your request under the provisions of Right to Information Act-2005. In case you desire to file an appeal on this issue the same may be addressed to the Director, CPCRI, P.O. Kudlu, Kasaragod – 671 124, Kerala.

eceipt of the letter may please be acknowledged. Printing Date. OH 02 21

Yours faithfully,

(JANÁRDHA) Administrative Officer &

Public Information Officer i/c

Copy for information to:

- 1. CPIO, ATARI, MRS, H.A Farm Post, Hebbal, Bengaluru 560024
- 2. Head, KVK, ICAR-CPCRI, Kasaragod

1	2	3	4	5
Sl.No.	From	То	Type of leave applied	ERP/Hard copy
1	1-1-2019	31-3-2019	Extra Ordinary leave	Hard copy
2	6-4-2019	-	CL	Hard copy
3	8-4-2019	-	CL	Hard copy
4	10-4-2019	-	CL	Hard copy
5	20-4-2019	-	CL	Hard copy
6	30-4-2019	-	CL	Hard copy
7	1-5-2019	-	RH	Hard copy
8	2-5-2019	4-5-2019	CL	Hard copy
9	08-07-2019	09-07-2019	CCL	By mail on 9-7-2019
10	22-07-2019	-		By mail on 22-07-2019
11	31-7-2019	-	RH	Hard copy
12	14-08-2019	17-08-2019		By mail on 15-08-2019
13	16-9-2019	17-9-2019	EL	Hard copy
14	25-9-2019	5-10-2019	EOL	Hard copy
15	4-11-2019	-	Absent	-
16	6-11-2019	- 11 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	Absent	-
17	14-11-2019	•	Absent	By mail
18	25-11-2019	<b>-</b>	Absent	-
19	27-11-2019	7-12-2019	EOL	ERP
20	24-12-2019	28-12-2019	CCL	ERP
21	31-12-2019	6-1-2020	CCL	Hard copy
22	8-1-2020		Absent	-
23	17-01-2020		Absent	-
24	24 -01-2020		1 day CL	ERP
25	30-01-2020	-	1 day RH	ERP
26	7-2-2020	-	HPL	ERP
27	11-2-2020	12-2-2020	CCL	Hard copy
28	17-2-2020		HPL	ERP
29	25-2-2020	-	EL	ERP
30	2-3-2020	- ***	CL	ERP
31	11-3-2020	20-3-2020	HPL	ERP
32	24-4-2020	22-5-2020	Absent	Work from home request dated 14-7-2020
33	23-5-2020	31-5-2020	Absent	-
34	1-6-2020	6-6-2020	EL	ERP
35	7-6-2020	12-6-2020	EL	ERP
36	13-6-2020	1-8-2020	EOL	ERP on 06-10-2020
37	4-8-2020	1-10-2020	EOL	ERP on 6-10-2020
38	7-10-2020		CL	ERP
39	8-10-2020	15 -11-2020	House is reported to be	
		2020	in Containment zone	that the house is in containmen zone. However, no Govt. order produced.

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