



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड - 671124, केरल, भारत



ICAR-Central Plantation Crops Research Institute
Kasaragod - 671124, Kerala, India
(An ISO 9001:2015 Certified Institution)



ENDORSEMENT

F.No.11(5)A/Vig.2011/Confl. Dated:24.10.2025

Copy of the ICAR F.No.104-1/2025-Vig-I dated 18.09.2025 forwarded for information and compliance.


Asst. Administrative Officer (Estt.)

To,

1. The PC (Palms)/ All HoDs, ICAR-CPCRI, Kasaragod.
2. The Head, CPCRI, Regional Station, Vittal/Kayamkulam.
3. The Scientist-in-Charge, ICAR-CPCRI, Research Centre, Kidu/Mohitnagar/Kahikuchi.
4. The Head, KVK, Kasaragod/ Alappuzha, ICAR-CPCRI, Kasaragod.
5. The Senior Administrative Officers, ICAR-CPCRI, Kasaragod.
6. The Comptroller, ICAR-CPCRI, Kasaragod.
7. The Finance & Accounts Officers, ICAR-CPCRI, Kasaragod.
8. The AAO (Estt./E&M/P&IM/Bills), ICAR-CPCRI, Kasaragod.
9. PPS to Director, ICAR-CPCRI, Kasaragod.
10. RTI & APAR Cell/PME Cell/AKMU/Library, ICAR-CPCRI, Kasaragod.
11. Administrator (e-Office), ICAR-CPCRI, Kasaragod.



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
 कृषि भवन, डॉ. राजेन्द्र प्रसाद रोड, नई दिल्ली-110001
 Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

File No: 104-1/2025-Vig-I

September 18, 2025

To,

The Directors of all ICAR Institutes/Bureaux/NRCs/Directorates/ATARIs

Sub: Observance of Vigilance Awareness Week – 2025

Ref: Note No. 104-1/2025-Vig.I dated 28.08.2025.

Madam/Sir,

The Central Vigilance Commission (CVC) vide its Circular No. 025/VGL/047 dated 10.09.2025 (copy enclosed) has directed that this year Vigilance Awareness Week (VAW) would be observed by all the organizations, falling within the advisory jurisdiction of the Commission, from 27th October to 2nd November 2025 with the theme “सतर्कता: हमारी साझा जिम्मेदारी” "Vigilance: Our Shared Responsibility". Accordingly, the VAW will be observed in ICAR and its units from 27.10.2025 to 02.11.2025.

(i) The observance of the VAW should commence with taking of the Integrity Pledge on 27th October, 2025 at 11:00 A.M. A copy of the Integrity Pledge (Annex-A & B) has also been enclosed by the Commission.

(ii) Employees may be encouraged to take e-pledge (Integrity Pledge) available on the CVC's website. Also, the concept of the e-Integrity Pledge by persons with whom the organization deals may be promoted.

2. (i) The CVC has advised to conduct activities relevant to the theme to bring about maximum public participation. It is imperative that all Institutes should conduct outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance.

(ii) The CVC has also advised to organize, besides other activities, “Awareness Gram Sabhas” for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. Indicative list of activities that can be conducted as part of the “Awareness Gram Sabhas” is in *Annexure C*.

(iii) **The Institutes will submit the report of the activities undertaken during the VAW including the “Awareness Gram Sabhas” activities in *Annexure D* to the respective SMDs. The SMDs will send the consolidated data of their respective Institutes to the Vigilance Division.**

(iv) The **report of the VAW** as per the aforementioned Format should be submitted by the respective SMDs to the Vigilance Division of the Council in soft copy (.docx/.pdf) by email at sovigilance1.icar@icar.org.in latest by 10.11.2025. **The Directors of the ICAR Units are requested to send the said reports to the respective SMDs well in time to enable the SMDs to send a consolidated report SMD-wise to the Vigilance Division.**

It is expected that the VAW will be observed with full enthusiasm and the various activities will be carried out with maximum participation of the ICAR staff and involvement of the stakeholders of ICAR.

This is issued with the approval of the Director General, ICAR for information, compliance and necessary action.

Neeraj
18/09/2025

(Neeraj Tanwar)
Under Secretary (Vigilance)
Room No. 3A-2, Krishi Bhawan
ICAR HQ, Tele. No: 011-23046619

Enclosures: A/a

Copy to for necessary action: -

1. All DDGs
2. Social Media & Website Management Unit, DKMA for uploading the letter on the ICAR website.

Telegraphic Address :
"SATARKTA: New Delhi

E-Mail Address
cenvigil@nic.in

Website
www.cvc.nic.in

EPABX
011-24600200

फैक्स / Fax :
011-24651186



केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023
सं./No..... 025/VGL/047
दिनांक / Dated..... 10/09/2025

Circular No. 06 /09/25

Sub: Observance of Vigilance Awareness week 2025

**Theme: "सतर्कता: हमारी साझा जिम्मेदारी"
"Vigilance: Our Shared Responsibility"**

Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31st October) falls. This year, the Commission has decided that Vigilance Awareness Week would be observed from 27th October to 2nd November, 2025 with the following theme:

**"सतर्कता: हमारी साझा जिम्मेदारी"
"Vigilance: Our Shared Responsibility"**

2. The observance of Vigilance Awareness Week, 2025 would commence with taking of the integrity pledge (copy enclosed as Annexure A) by public servants in the Ministries/Departments/Central Public Sector Enterprises (CPSEs)/ Public Sector Banks (PSBs) and all other organizations on 27th October, 2025 at 1100 hrs.
3. All organizations are advised to conduct activities relevant to the theme to bring about maximum public participation. It is imperative that all organizations should conduct outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance.

4. Activities which may be conducted within the organizations include the following:
 - a. Encourage employees to take e-pledge by visiting the website. Online "Integrity Pledge" is available at CVC's website (www.cvc.gov.in) and can be accessed by all.
 - b. Conduct workshops/sensitization programs for employees and other stake holders on policies/procedures of the organization and on preventive vigilance measures.
 - c. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to vigilance and fight against corruption.
 - d. Promote the concept of e-Integrity Pledge by persons with whom the organization deal.
 - e. Vigilance Study Circles may also conduct outreach and awareness programs.

5. Outreach activities for public / citizens may include the following:
 - a. All Ministries / Departments / Organizations to publicize Integrity Pledge amongst all employees, their families, vendors / suppliers / contractors/ stake holders, students etc. to elicit wider participation. Integrity Pledge for citizens and organizations is enclosed as **Annexure A and B** respectively of this circular.
 - b. Organizations may undertake activities such as walkathons, marathons, street plays etc. which have visibility and mass appeal across all strata of society.
 - c. Extensive use of social media platforms, bulk SMS / e-mails, WhatsApp etc. for spreading awareness. For different social media related initiatives, the social media handles of the Central Vigilance Commission may be tagged. (X: @CVCIndia; Facebook: CVCofIndia)
 - d. Organize grievance redressal camps for citizens/ customers by Organizations having customer-oriented activities. Similarly, vendor meets may be organized wherever necessary, through online mode or otherwise, whichever is more feasible.
 - e. Organize "Awareness Gram Sabhas" for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. As per past practice, Public Sector Banks to conduct "Awareness Gram Sabhas" at the Branch level in at least two Gram Panchayats. Other organizations may also organize wherever possible. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at **Annexure C** of this circular.


6. Selected photographs / media clips may be sent to the Commission through email at coord1-cvc@nic.in. Photographs and media clips may be uploaded on departmental/ organizational websites.

7. A report on the observance of Vigilance Awareness Week may be sent by all Ministries / Departments / Organizations to Central Vigilance Commission in the format attached as **Annexure D** of this circular by **30th November, 2025**.

8. The Commission had earlier vide circular of even number dated 01.08.2025 issued instructions detailing a three-month campaign period (18th August, 2025 till 17th November, 2025) vide which following preventive vigilance measures were indicated as focus areas to be taken up by all the Ministries / Departments and Organizations and report to be submitted in prescribed format by 30th November, 2025:

- a. Disposal of pending complaints
- b. Disposal of pending cases
- c. Capacity Building programs
- d. Asset Management
- e. Digital initiatives

9. This notification is also available on the Commission's website at www.cvc.gov.in.


(Trishaljit Sothi) 10/9/25
Secretary

Encl: As stated.

To

- (i) The Cabinet Secretary of India
- (ii) The Secretaries of all Ministries / Departments of Government of India
- (iii) The Chief Secretaries of all Union Territories
- (iv) Director, CBI.
- (v) Director, Directorate of Enforcement
- (vi) Chief Executives of all CPSEs / Public Sector Banks/ Public Sector Insurance Companies/Financial Institutions / Autonomous Organizations / Societies.
- (vii) All Chief Vigilance officers in Ministries / Departments / CPSEs / Public Sector Banks / Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.

Annexure-A

Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behaviour;
- To report any incident of corruption to the appropriate agency

Annexure- BIntegrity Pledge for Organizations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

Annexure- CList of activities for conducting "Awareness Gram Sabhas" in rural and semi-urban areas

The following is a list of indicative activities for conducting "Awareness Gram Sabhas":

1. Organize meeting in Gram Panchayats inviting all stake holders like the Sarpanch, members of Gram Panchayat, Self-Help Groups (SHGs), workers of MGNREGA, farmers, students, and citizens. Head of Gram Sabha / Sarpanch or any dignitary could be requested to deliver lecture on integrity and fight against corruption followed by discussion. Anti-Corruption message in vernacular languages can also be displayed at the meeting.
2. Organize competitions like quiz, cartoon, slogans painting, rangoli, posters and walkathon / marathon / cyclothon etc.
3. Organize Melas to give wide publicity to the produce / products of the SHGs as motivational tools for integrating them with awareness creation effort.
4. Organize evening Choupals / meetings in villages / panchayats during which short plays / nautankies / kalajathas / folk songs / puppet shows, etc., can be organized focusing on integrity and fight against corruption.

Annexure-DActivity Report Format on Vigilance Awareness Week-2025

Name of the Organisation:

1. INTEGRITY PLEDGE**Table a): Integrity Pledge**

Total no. of employees who have undertaken e-pledge	Total no. of customers who have undertaken e-pledge	Total no. of citizen who have undertaken e-pledge

2. ACTIVITIES / EVENTS ORGANISED WITHIN THE ORGANISATION**Table a): Conduct of competitions**

Name of State	City/ Place	Specify program (Debate/ Elocution/ Panel Discussion etc.)	No. of participants	Remarks

Table b): Other Activities

Sl. No.	Activities	Details
1.	Distribution of Pamphlets/ Banners	
2.	Conduct of Workshop/ Sensitization programmes	
3.	Issue of Journal/ Newsletter	
4.	Any other activities	

3. OUTREACH ACTIVITIES

Table a): Involving students in Schools

Name of State	Name of city / town/ village	Name of school	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

Table b): Involving students in Colleges

Name of State	Name of city / town/ village	Name of college	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

Table c): "Awareness Gram Sabhas"

Name of State	Name of city / town/ village	Name of Gram Panchayat where "Awareness Gram Sabha" is held	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated
Total				

Table d): Seminars/ Workshops

Name of State	Name of city / town/ village	No. of seminars/ Workshops organized	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated

4. OTHER ACTIVITIES

Sl. No.	Activities	Details
1.	Display of Banners/ Posters etc	
2.	No. of grievance redressal camps held	
3.	Use of Social Media	

5. DETAILS OF PHOTOS ENCLOSED

(Photos may kindly be sent along with captions and also place & date of event)

Name of the activities held	No. of Photos	Whether photos are sent in soft copy or hard copy	If in soft copy, number of CDs attached

6. ANY OTHER RELEVANT INFORMATION, IF ANY:

(Brief write up on the activities conducted during Vigilance Awareness Week, not more than 1000 words, may be attached in a separate sheet)