



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
 कासरगोड, केरल - 671 124 भारत
ICAR - Central Plantation Crops Research Institute
 Kasaragod - 671 124, Kerala, India
 (An ISO 9001:2015 Certified Institution)



E-mail: director.cpcri@icar.org.in; directorepcpri@gmail.com; Website: <https://cpcri.gov.in> GST: 32AAAI1830P5Z0

F.No. 4(8)/2025/Unified Waiting List-qrts./Estate

date 29.01.2026

CIRCULAR

Applications are invited from the Officers and staff members of this Institute for preparation of **Unified Waiting List 2026** for the allotment/change of residential quarters during the year 2026. Applications in the prescribed proforma (given below) may be submitted to the Estate Section of the Institute on or before 28.02.2026.

The details of quarters entitlement are indicated below:

SI No.	Entitled type	Level in the pay matrix
01	Type I(A)	1
02	Type II(B)	2,3,4,5
03	Type III(C)	6, 7, 8
04	Type IV(D)	9,10,11
05	Type V(E)	12, 13, 13(A), 14
06	Single room suit (SA-I)	Level 6 and above
07	Double room (SA-II)	Level 9 and above

The official joining the Institute on first appointment or transfer during 2026 may submit their applications (in the proforma) **within one month** of joining duty. Applications thus received on or before 20th of the month shall be considered for allotment in the succeeding month along with the enlisted applicants.

This is issued with the approval of the Competent Authority.

Asst. Administrative Officer (Estate)

Distribution to: Admin E-office/CPCRI website

PROFORMA

Application for allotment of Residential Quarter in response to the circular F.No. 4(8)/2025/Unified Waiting List-qrts./Estate dated 29.01.2026

01	Name and designation	
02	Level in the pay matrix as on 01.01.2026	
03	Entitled Type of quarters	
04	Type of Quarters applied for	
05	Date of entry in ICAR/Central or State/University service	
06	Whether SC/ST	
07	In case of change of quarters, please mention the details.	
	i. Presently occupied	
	ii. Quarters applied for (mention the preference, if any)	

Date:

Place:

Signature:

Name: