



भाकृअनुप-केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड - 671124, केरल, भारत
ICAR-Central Plantation Crops Research Institute
Kasaragod 671124, Kerala, India
(An ISO 9001:2015 Certified Institution)

Phone (Off): 04994 - 232333
Fax: 04994 - 232322
(EPABX) : 04994 - 232893-95
04994 - 232090
04994 - 232996

Email: director.cpcr@icar.gov.in
director.cpcr@gmail.com
Website: https://cpcr.icar.gov.in



File No. DDO/Misc/2018-Bills

Dated: 18.09.2026

CIRCULAR

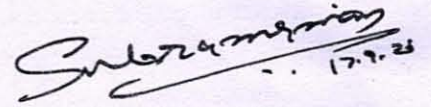
The instructions, guidelines and provisions issued by the Council from time to time, together with the rules prescribed under the CS (Medical Attendance) Rules, 1944 regarding reimbursement of medical expenses incurred for Out-patient (OP) treatment are reiterated here below for the information, guidance and compliance of all pensioners pertaining to ICAR-CPCRI Kasaragod.

1. A pensioner who is not drawing the Fixed Medical Allowance shall be eligible to receive medical consultation free of cost from the Part-Time Medical Officer (PMO) at CPCRI Dispensary, Kasaragod. The expenditure incurred towards admissible medicines prescribed during such consultation shall be reimbursable. However, reimbursement restricted to medicines required for a maximum period of ten days from the commencement of treatment for a single, continuous episode of illness relating to a particular disease.
2. Where the Part-Time Medical Officer of the CPCRI Dispensary refers a pensioner or an eligible dependent family member to a Government or Government recognized hospital for Specialist consultation or treatment in the Out-Patient Department(OPD), medicines prescribed through such referral shall ordinarily be supplied by the ICAR-CPCRI dispensary. In cases where medicines or diagnostic tests recommended by the specialist are unavailable in the Institute dispensary, reimbursement may be allowed on submission of a certificate issued by PMO, CPCRI Dispensary Kasaragod, confirming the non-availability of the prescribed medicines/ tests. Accordingly, reimbursement claims for OPD treatment of retired employees/family members shall be entertained only when the claimant is not receiving Fixed Medical Allowance and the claim is supported by the above mentioned certificate from the PMO.
3. All prescriptions, certificates and bill pertaining to OP treatment, in original that has been duly referred by the PMO and submitted along with the medical reimbursement claim must clearly indicate the Registration Number and designation and the official seal of the Doctor and round seal of the Hospital concerned for proper verification and processing.

R

It may be noted that, the 'OPD' reimbursement claims for consulting doctors in the empanelled hospitals without due referral from PMO will not be entertained. It may also be noted that the bills for purchase of medicines without mandatory certificate stating that the medicines are not available in CPCRI Kasaragod dispensary, will also not be entertained for processing and payment. The referral by PMO as well as the certificate stating that medicines purchased are not available in CPCRI Kasaragod dispensary will be mandatory as per CS (MA) rules 1944 being followed by the central government departments/ICAR.

All the pensioners are therefore hereby requested to take note of the above guidelines for future compliance. This is issued with the approval of the Competent Authority.



Senior Administrative Officer

Copy to:

01. All Pensioners of ICAR-CPCRI Kasaragod thro website

02. Dr. Asiya M., Part- Time Medical Officer, ICAR- CPCRI Kasaragod..