



F.No. 4(19)Impl.5WW/22-Estt.

Date: 26.09.2022

OFFICE ORDER

In pursuance of ICAR OM.No.12-10/2018-Cdn dated 21.09.2022, the Competent Authority has approved to implement 5 days working week at ICAR- CPCRI, Kasaragod and its Regional Stations, Research Centre's and KVKs.

The Office timing will be from 9.00 a.m to 5.30 p.m with effect from **1st October 2022** onwards with half an hour lunch break from 1.00 p.m. to 1.30 p.m. In order to enhance the competence, all staff members shall ensure strict punctuality.

The Officer –in-charge, Farm and Scientist-in-charge of Labs shall ensure the following:

1. All the essential service for the benefits of farmers will continue uninterrupted.
2. The essential services like attending farm, animals, laboratories etc. will be kept operational, the staff working in the fields shall attend to their duties and the Institute employees will attend to the official duties on Saturday, as and when required.

Digitally Signed by
Krishnakumar P

Date: 27.09.2022 10:02:45
(P. Krishna Kumar)
Administrative Officer

Distribution to:

1. The Acting Head, CPCRI Regional Station, Vittal/ Kayamkulam
2. The SIC, Research Centre, Kidu/Mohitnagar/Kahikuchi
3. The Head, KVK, Kasaragod/Alapuzha
4. The PC (Palms)/All HDs, CPCRI, Kasaragod.
5. The Scientist-in-charge(Farm), CPCRI, Kasaragod
6. The Finance and Accounts Officer, CPCRI, Kasaragod.
7. The AAO (Estt. /Estate & Stores/Bills/Accounts), CPCRI, Kasaragod.
8. PS to Director, CPCRI, Kasaragod.
9. RTI&APAR Cell/PME Cell/Hindi Cell//AKMU/Library
10. Shri.G.S.Hareesh, Administrator (e-office), CPCRI, Kasaragod – To upload in the e-office Notice board.
11. Notice Board(Office/Farm)