



भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान
कासरगोड, केरल, भारत
ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
KASARAGOD - 671 124 KERALA, INDIA



An ISO 9001:2015 Certified Institute

Phone(Off): 04994 - 232893
04994 - 232894
04994 - 232895
04994 - 232090
Fax : 04994 - 232322

Email : director.cpcri@icar.gov.in
: directorcpcri@gmail.com
: cpcri@gov.in
: cpcri@nic.in
Website: http://www.cpcri.gov.in

F. No. 3(2) Asst.Tech./2020-Estt.

Date: 07.10.2020

To,

The Acting Head/Scientist in-charge
CPCRI Regional Station/Research Centre
Kayamkulam/Vittal/Mohitnagar/Kahikuchi/Kidu

Sub: Assessment of Technical Personnel for the year 2019-20

Sir,

I am enclosing herewith the statement showing the details of Technical personnel eligible for Five/seven/Ten yearly Assessment for the period ending 30th September, 2020 {Category-I, II and III in the functional group of (1) Field/Farm Technician (2) Lab Technician (3) Workshop Staff. A copy each of the proforma for Assessment Report in respect of Cat I, II and III are enclosed herewith. Required numbers of copies may be prepared at your end and distributed among the eligible Technical personnel. The following instructions may please be noted in this regard.

01 Those who are eligible for 5 yearly/7 yearly/10 yearly assessment/Supplementary assessment as the case may be, for the above period may submit their report. The proforma (4 copies) may be given to the individual for filling up the relevant columns after recording/verifying the service particulars (by the respective Office).

02 The educational qualification of the individual concerned viz., Matric/Diploma (with duration specified)/Degree/PG Degree (with discipline specified) should be indicated against the column in the proforma. A copy of certificate in proof of educational qualification viz. Diploma/Degree/PG Degree, duly attested may be enclosed invariably with the report.

03 A brief note on the work done by the individual (during the reported period) may be attached along with the proforma.

04 The proforma when received back from the individual may be got reported/reviewed/remarks recorded by the Officer as indicated in Col. 7 & 8 of the attached statement with due regard to the guidelines contained in the ICAR letters No.F.18(1)/2004-Estt.IV dated 26th December, 2005 and 11th June, 2010. (CPCRI, Kasaragod Endt. No.F.4(10)3/2002-Estt.I dated 25th January, 2006 and 4(10)3/2007-Estt. Dated 07.07.2010 respectively.

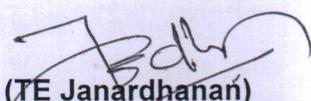
05 ICAR vide its letter No.19(4)/2012/Estt.IV dated 16th July, 2012 stipulated that submission of annual property return is a mandatory pre-requisite for considering the recommendation of the Assessment Committee in respect of the Technical Personnel for approval. It was indicated vide Council's letter No.39-8/2011-Vig. Dated 22nd May, 2012, that vigilance clearance can be denied to an officer on account of non-submission of annual immovable property return (AIPR).

06 Please check-up the enclosed statements and ensure that no eligible person(s) have been left out. In case any of the names of officials eligible for five/seven/ten yearly assessment/ supplementary assessment for the period ending 30.09.2019

have been left out from the enclosed statement, the same may be included and discrepancies, if any, be brought to the notice of this office immediately.

The proforma duly completed in all respects may be forwarded to this office **latest by 16th November 2020, under confidential cover.**

Yours faithfully,


(TE Janardhana)
Administrative Officer

Encl: as above.

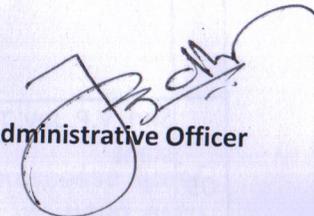
Copy to:

- 1 The Acting Project Coordinator (Palms), CPCRI, Kasaragod
- 2 AHD (Crop Prodn/Crop Imp/Crop Protn/PB&PHT/Soc. Sci, CPCRI, Kasaragod
- 3 Head, KVK, ICAR-CPCRI Regional Station, Kayamkulam, Kasaragod
- 4 RTI & APAR Cell, CPCRI, Kasaragod.
- 5 The Secretary (Staff Side) Institute Joint Council, CPCRI, Kasaragod
- 6 The Member (CJSC Staff Side), CPCRI Regional Station, Kayamkulam.
- 7 Copy for uploading Institute website.

List of Technical personnel to be considered for assessment up to 30.09.2020

Sl. No.	Name & Designation	Station	Period of Assessment	Five/Seven / Ten Yearly or Supplementar y	Category & Functional Group	Reviewer	Head of Division/ Station/ Director	Remarks
1	2	3	4	5	6	7	8	9
01	Shri. P. Ravindran, Asst Chief Technical Officer	CPCRI, Kasaragod	01.01.2013 to 31.12.2019	Seven Yearly	Field Farm Technician	HD (Crop Production)	Director	Completed 7 years as ACTO and eligible to be considered for promotion to Chief Technical Officer in Cat III from 01.01.2020.
02	Shri M. Manamohan, Technical Officer	CPCRI, RC, Kidu	21.06.2010 to 22.06.2020	Ten Yearly	Field Farm Technician	Scientist, CPCRI (RC), Kidu	Scientist in-charge, CPCRI (RC), KIDU	Completed 10 years as T-5 TO and eligible to be considered for promotion to T-6 Sr Technical Officer in Cat III from 21.06.2020.
03	Shri. K. Raghavan, Tech. Asst.	CPCRI, Kasaragod	27.12.2014 to 26.12.2019	Five Yearly	Field Farm Technician	HD (Crop Protection)	Director	Completed 5 years as Technical Assistant and eligible to be considered for promotion to Sr. Technical Assistant in Cat II from 27.12.2019.
04	Shri. A. Sanjeeva, Technical Assistant	CPCRI, Kasaragod	27.12.2014 to 26.12.2019	Five Yearly	Field Farm Technician	Dr. P. Subramanian	HOD (Crop Production)	Completed 5 years as Technical Assistant and is eligible to be considered for promotion to Sr. Technical Assistant in Cat II from 27.12.2019.
05	Shri. V.P. Joy, Technical Assistant	CPCRI, Kayamkulam	31.12.2014 to 30.12.2019	Five Yearly	Field Farm Technician	Head (KVK, Kayamkulam)	Acting Head, CPCRI(RS), Kayamkulam	Completed 5 years as Technical Assistant and eligible to be considered for promotion to Senior Technical Asst. in Cat II from 31.12.2019.
06	Shri. Bhavani Shankar Naik, Sr. Technician	CPCRI, Kasaragod	24.08.2010 to 23.08.2020	Ten Yearly	Field Farm Technician	Dr. P. Subramanian	HOD (Crop Production)	Completed 10 years as Senior Technician and is eligible to be considered for promotion to Technical Assistant in

07	Shri. Sebastian George, Chief Technical Officer	CPCRI, Kasaragod	01.01.2015 to 31.12.2019	One Advance Increment	Laboratory Technician	HOD (PB & PHT)	Director	Cat II from 24.08.2020. Completed 5 years as CTO and eligible to be considered for grant of 1 advance increment in the grade from 01.01.2020.
08	Shri. Devaraj. K, Sr Technical Assistant (Junior Engineer)	CPCRI, Kasaragod	14.06.2015 to 13.06.2020	Five Yearly	Workshop incl. engg workshop staff	Shri Hareesh GS, Tech Officer & OIC (Electrical)	Chief Admn. Officer & OIC (Maint.)	Completed 5 years as STA (JE) and eligible to be considered for promotion to T-5 Tech Officer in Cat II from 14.06.2020
09	Shri. Sunil. S, Sr. Technician	CPCRI, Kasaragod	18.08.2015 to 17.08.2020	Five Yearly	Workshop incl. engg workshop staff	Shri Hareesh GS, Tech Officer & OIC (Electrical)	Chief Admn. Officer & OIC (Maint.)	Completed 5 years as Sr. Technician and eligible to be considered for promotion to Tech Asst. in Cat II from 18.08.2020.
10	Shri.M.V.Sreedharan, Sr. Technical Assistant	CPCRI, Kasaragod	27.12.2014 to 26.12.2019	Five Yearly	Field/Farm	HD (Crop Production)	Director	Completed 5 years as T-4 Sr. Tech. Asst. and is eligible to be considered for promotion to T-5 Technical Officer in Category II from 27.12.2019.


Administrative Officer