

भाकृअनुप - केन्द्रीय रोपण फसल अनुसंधान संस्थान कासरगोड़, केरल, भारत ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE KASARAGOD - 671 124 KERALA, INDIA



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F. No.7(40)/Misc/Estt/2015

CIRCULAR

Date: 01.05.2020

Pursuant to the Office Memorandum No.11013/9/2014-Estt (A-III) dated 29.04.2020, issued by the DoPT in connection with effective use of "Aarogyasetu" App for breaking the chain of transmission of COVID-19, duly endorsed by the ICAR vide F. No. GAC-21-22/2020-CDN Dated-30/4/2020, the following directions may be strictly complied with for improving the safety of all the staff of CPCRI including scheme personnel and contractual (outsourced)staff:

- 1. All Officers, staff (including outsourced staff) working in CPCRI should download 'Aarogyasetu' App on their mobile phones immediately.
- 2. Before starting for office, they must review their status on 'Aarogyasetu' and commute only when the App shows 'safe' or 'low risk' status.
- 3. The Officers/staff are advised that in case the App shows a message that he/she has a 'moderate' or 'high risk' calculated on the basis of Bluetooth proximity ('recent contact with infected person'), he/she should not come to office and self-isolate for 14 days or till the status becomes 'safe' or 'low risk'.
- 4. All AHDs/PC (Palms) i/c, Acting Head of Regional Stations, Head of KVKs, Scientist in-charge of Research Centres, CAO and SFAO should ensure that the above directions are strictly complied in respect of the staff (including outsourced staff) working under them/in their Divisions/Sections.
- 5. A report on the action taken may be sent to the undersigned by 4th May 2020, so that the same can be forwarded to DDG (HS), ICAR, as directed.

Further, all the officers/staff (including outsourced staff) are hereby instructed to maintain the social distancing and to wear masks compulsorily in all public places and also while working in the respective Divisions/Sections.

This is issued with the approval of the Director.

Administrative Officer

Copy to:-

- 1. The AHDs, (Crop Imp./Crop Prod./Crop Prot./PB & PHT/Soc. Sci CPCRI, Kasaragod
- 2. TheActing PC (Palms) CPCRI, Kasaragod.
- 3. The Acting Head, Regional Station Vittal/Kayamkulam.
- 4. The Head (KVK), CPCRI Kasaragod/Kayangulam
- 5. The SIC, Research Centre Kidu/Mohitnagar/Kahikuchi.
- 6. The Chief Administrative Officer/Sr. Finance & Accounts Officer CPCRI, Kasaragod
- 7. The Asst. Adm. Officer(Estt./Estate/Bills) & I/c Stores, CPCRI, Kasaragod
- 8. PME Cell/RTI&APAR Cell/Library/Hindi Cell/AKMU/Farm Section, CPCRI, Kasaragod
- 9. PS to Director/Website/Guard File