

## **ONE-WEEK ONLINE TRAINING PROGRAM ON PROJECT MANAGEMENT**

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations.

**One-week Online Training Program on PROJECT MANAGEMENT** is being organized by NAHRD from **22.02.2021 to 26.02.2021**.

The present workshop is for officers working in State/ Central Government Departments, Public Sector Undertakings, Autonomous Bodies, Statutory Authorities and other government entities that are involved in implementing development projects.

The drive for social and economic development in the country has resulted in formulation and execution of various types of projects and programmes in industrial, infrastructure, roads, buildings, housing, water supply, government service delivery and service sectors. Projects by nature are non-repetitive, need innovative efforts and have specific results pre-defined. For successful and effective implementation, the tools and techniques of Project Management play a very vital role.

Project Management, unlike functional management must deal with a complex variety of activities and is multi-disciplinary in character. In broad terms, the Project Management plans and directs the process of development of a project to enable it to attain the intended objectives in every possible way, with the best possible results and the delivering the desired benefits to the intended beneficiaries. Cost over runs and delays of most of the projects have necessitated having a good insight into the various aspects of the project management.

This ON-LINE workshop on Project Management is an integrated and comprehensive training course specially designed for professionals working in public sector organizations. The program covers modern techniques of project planning and scheduling, project cost estimating and budgeting, resources planning, risk, quality and project duration management. This is a partially practical program (as it is On-Line) for practitioners, on how to plan, execute, monitor and control projects using modern project management techniques with computer applications.

Participants will learn concepts of project management, different project organizational structures, project scheduling, resource allocation, risk analysis, quality assurance and project control techniques.

This program has been specially designed for professionals who initiate, plan, implement and control projects. The acquired operational skills will also be effective for the career development of individuals in a wide range of organizations. The major contents of the present workshop are as follows:

- • Project Management
- • Introduction to Project & its cycle
- • Evaluation of Project
- • Scope, Planning & Management
- • Project Monitoring & Control
- • Time & Cost Management
- • Quality & Human Resource Management
- • Communication & Risk Management
- • Project Procurement Management
- • Change Management & Stakeholder Management
- • Role & Responsibilities of a Project Manager
- • Computer Applications in Projects

- Steps to ensure success of a Project
- Project Delivery and Closeout

### **Workshop Methodology**

The program will be delivered through a judicious mix of lecture, power point presentation, case examples, exercises and live participation.

### **Faculty**

**Sh. B.G. Gupta** is highly accomplished trainer and consultant with more than 45 years national and international experience in providing training and consultancy services in the field of IT applications in business and governance, monitoring and evaluation with more than 20 years' experience of commissioning and use of IT for MIS, Project Management and other management systems.

In addition to working on the World Bank Development Projects in Nigeria for more than 10 years, he is having rich experience in providing consultancy and training services in e-Governance, Information Security, IT Applications in Business & Governance, DPR/RFP Preparation & Appraisals, Contract & SLA Management, Project Management, MIS, BPR/GPR, GIS, SCM/ERP, E-commerce to Governments, Private & public sector organizations in India and overseas. He has been invited as faculty for NISG, IIPA, NEGD organized Training Programs. He has conducted a number of workshops and is having huge experience on the present subject.

**Sh. M.C. Panda** is former Additional Director General, Directorate General of Supplies & Disposal and also former Additional Secretary, Ministry of Commerce, Government of India. He is having more than 30 years of experience in Administration, Procurement and Contract Management. He is presently engaged as member of outside expert committee of public sector undertakings. In addition he has also been a faculty on the present subject with Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training, Government of India. He is having huge experience on Project Management, Public Procurement, Contract Management and other related subjects.

**Dr. B. Krishnamurthy** is the founder and CEO of Best-Known Methods & Solutions Pvt. Limited which is a Management Consulting company involved in Executive Coaching, Leadership Development, e-Governance and Management Training Programs for Companies across the country. He has over 36 years of experience in Public Sector in the field of IT and Project Management.

He is a master trainer on e- Governance and related subjects. He has also been Program Director for Train the Trainer Program for senior officers of State Governments. He was awarded the "IT Professional of the Year" award by Hyderabad Management Association in 2008 for his contributions made to development of IT Sector in Andhra Pradesh. He has authored 3 books which includes: A handbook on Change Management, Digital India- Governance Transformation and Introduction to Corporate Governance.

**Dr. Deepankar Chakrabarti**, Dean of Business Studies at Sharda University, is an Information System practitioner with more than 30 years of experience. He has worked in large IT projects in India, Australia, USA, UK, West Germany (erstwhile), Japan and Canada and has developed commercial application software. He has undertaken various consulting assignments for World Bank, Ministry of Urban Development (Government of Mizoram), Palestine Telecom Co., TCIL-BellSouth, BASIX, Ramakrishna Mission, PRADAN, India Development Foundation amongst many others. Consulting assignments include development of Integrated Business Information Systems, GIS based decision tools for planning, marketing and control and Knowledge Management Systems.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Dedicated Freight Corridor Corporation of India Limited, NTPC Limited, RITES Limited, Rail Vikas Nigam Limited, Hindustan Petroleum Corporation Limited,

Indian Oil Corporation Limited, NHDC Limited, ONGC Limited, SJVN Limited, University of Delhi, IIT Delhi, IIT Bombay, IIM Ahmedabad, IIM Bangalore, Balmer Lawrie Company Limited, Mangalore Refinery & Petrochemicals Limited, Lucknow Metro Rail Corporation, Delhi Metro Rail Corporation, Chennai Petroleum Corporation Limited, Bureau of Indian Standards, Damodar Valley Corporation, Coal India Limited, GAIL, Engineers India Limited, Steel Authority of India Limited, MECON Limited, Powergrid Corporation of India Limited, POSOCO Limited, National Fertilizers Limited and many more.

**Participation Fee:** Rs. 20,000/- plus GST @ 18% per participant

**Date & Timings:**

22.02.2021 to 26.02.2021 (Monday to Friday): 10:00 to 13:15 (Daily)

Relevant link for registration will be sent to all the participants 2 days before the workshop. Participants will also be provided prior assistance for requisite technical support. Participants will also be awarded with digitally signed certificate after successful completion of the workshop. Participants will be allowed to raise their queries during the workshop, however participants can also send their specific questions in advance for optimum utilization of available time.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID. Kindly also provide GSTIN of your organization at the time of nomination. Please note that participation fee is to be paid at the time of nomination. For making payment through NEFT, details are as under:

Bank: Kotak Mahindra Bank. A/c No. 8912179265. CA. IFSC Code. KKBK0004620

PAN: AAJFN7963N GSTIN: 07AAJFN7963N1ZF

**For further information or clarification kindly contact:**

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nomination participant(s) is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable. Limited seats available for the present workshop and hence the nominations will be accepted on first-cum-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date of accepting nominations is 19.02.2021.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Best Regards

NAHRD

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