

ICAR-CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
Kasaragod – 671 124, Kerala

F.No.82.1 (1)/ Instt. Award/ T

Dated: 21-09-2021

ICAR- CPCRI INSTITUTE AWARD 2021

As per the recommendations made by the Institute Award Committee, it has been decided to call for applications for the ICAR-CPCRI Institute Award 2021. The awards will be in the following four categories.

Best Scientific Team Research Award
Best Technical Staff Award
Best Administrative Staff Award
Best Skilled Supporting Staff Award

The Proforma of application for the above awards for distribution to the interested candidates are enclosed, and the following are the important dates.

a) Call for the application	7 th October 2021
b) Last date for submission of application form by the individuals to the concerned Div./ Station/KVK Heads/SICs	16 th November 2021
c) Forwardal of application by the Heads to APAR Cell	20 th November 2021
d) Selection of the best Application for the Awards	21 st December 2021
d) Presentation of the awards during the CPCRI Foundation Day	5 th January 2022


Anitha Karun
Director (Acting)

To

All Heads/ Scientist-in-charges of the Regional Stations/ Research Centres/ KVKs.
All Heads of the Division/Section at Headquarters/ AICRP (Palms)
CAO/ SFAO / Directors Office

Rules and Regulations

1. Application forms are available in www.cpcri.gov.in and with the PME Cell in the headquarters and concerned Heads/ in-charges of Regional Stations/ Research Centres,
2. Duly completed and sealed applications from the concerned Heads are to be submitted to the Director, ICAR-CPCRI, Kasaragod – 671124.
3. The norms laid for the ICAR Award for outstanding team research will hold good for the Institute Award for team research also which is as follows. “These Awards are exclusively meant for inter disciplinary teams of scientists jointly planning and implementing on integrated programmes/ project of system based research dealing with an interdisciplinary problem. The final phase of the research work including its field validation must have been completed during the five years preceding the year of award. Each member of the team must have remained its active member continuously for at least three years preceding the year of award”,
4. The applicant should have completed at least five years of service in the category in the Institute, and
5. Decision taken by the Selection Committee is final and binding. Correspondence other than the complete set of application in this regard will not be entertained.

**ICAR- CENTRAL PLNATION CROPS RESEARCH INSTITUTE,
KASARAGOD-671 124, KERALA**

INSTITUTIONAL AWARD FOR BEST SCIENTIFIC TEAM RESEARCH

1.	Name of the award	ICAR-CPCRI Award for best scientific team research
2.	Sponsor of the Award	ICAR-CPCRI
3.	Objective of the Award	To promote excellence in performance
4.	Nature of the Award	This award is meant for inter disciplinary research work conducted at ICAR-CPCRI for the preceding five years.
5.	Frequency	Once in a year • A team of scientists can receive the award only once in service.
6.	Eligibility criteria	Regular employees • The team should consist of not less than five scientists and three discipline. • The team leader applicant should have completed at least five years of service in the category in the Institute.
7.	Application for the award	Application for the award for the calendar year shall be submitted by the Team leader to his/her Head by 16 th Nov. 2021 in given proforma (Annexure II). The concerned Head of the Team Leader will make the recommendation for the application and forward it to APAR Cell by 20 th Nov. 2021.
8.	Selection	A duly constituted committee by the competent authority shall evaluate the short-listed applications.
9.	Presentation	The award for the calendar year shall be presented during the ICAR-CPCRI Foundation Day Celebration on 5 th Jan 2022.

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APPLICATION FORM FOR AWARD FOR BEST SCIENTIFIC TEAM RESEARCH

1.	Name of the Award	
2.	Year	
3.	Name & designation of the Team Leader and Associates	
4.	Employment record at CPCRI (for all team members)	
5.	Details of the research work submitted for the award	
	i) When, where and how the research project was conceptualized	
	ii) Inherent nature of the research problem inter-disciplinary team effort	
	iii) Socio-economic, technological and scientific relevance and priority of the research project	
	iv) Actual role played by each member of the team (Advisory/maintenance/guidance role to be avoided)	
	v) Principal outcome of the research project	
	vi) Concrete recommendations arising out of the project work	
	vii) Impact of the recommendations on improving the production, productivity and profitability of the relevant system.	
	viii) Any concrete advantage derived from adopting the inter disciplinary approach	
	ix) Publications arising out of the research project.	
	x) Whether any patents have been taken out or applied for? If so, details thereof	
	xi) Whether the technology developed by the team has been commercialized? If yes, No. of MOUs signed and revenue generated.	
	xii) Whether the research work has earlier been submitted for any recognition, awards etc. If so, when? To whom and with what outcome?	
	xiii) A concise statement (about 250 words) highlighting the most significant aspects of the research contribution made by the team that would likely to be seen in the citation of award, if chosen	
6.	Name and signature of Team Leader and Members	
7.	Recommendation by the Head of Division	
8.	Forwarding note by the Director	

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**INSTITUTIONAL AWARD FOR TECHNICAL / ADMINISTRATIVE /
SKILLED SUPPORTING STAFF**

1. Name of the award ICAR-CPCRI Award for Technical/ Administrative / Skilled Supporting staff
2. Sponsor of the Award ICAR-CPCRI
3. Objective of the Award To promote excellence in performance.
4. Nature of the Award This award is meant for Technical/ Administrative/Skilled Supporting cadre employees of ICAR-CPCRI (HQs. And Regional Stations/Research Centers) for the contribution in specified areas.
5. Frequency Once in a year.

A person can be given the award only once during his/her entire service period in ICAR-CPCRI.
6. Eligibility criteria Regular employees.

The applicant should have completed at least five years of service in the category in the Institute.
7. Application Processing Submission of application form by the individuals to the concerned Div./ Station/KVK Heads/SICs, CAO/SFAO in the prescribed proforma (Annexure IV) by 16th Nov. 2021. Forwardal of the application with recommendation by the Heads etc. to APAR cell by 20th November 2021.
8. Selection A duly constituted committee by the competent authority shall evaluate the short-listed applications.
9. Presentation The award for the calendar year shall be presented during the ICAR-CPCRI Foundation Day Celebration on 5th January 2022.

**ICAR- CENTRAL PLNATION CROPS RESEARCH INSTITUTE,
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**Application form for the ICAR-CPCRI Award for Technical/Administrative/
Supporting Staff**

1.	Name, Designation, Address, Mobile No./ E-mail of the person nominated			
2.	Gender			
3.	Date of Birth			
4.	Date of Joining in ICAR-CPCRI			
5.	Employment details starting from the present position (at CPCRI only)			
Sl. No.	Designation	Place of posting	From	To

6. Details of achievements to be considered for the award bringing out the outstanding qualities, contributions and achievements of the person nominated keeping in view of the job profile of the employee (not more than 250 words). This can include extra-curricular activities, if any and any other item which the candidate wishes to mention. All claims must be with supporting documents.

7. Recommendation by the concerned Head

Date:

(Signature of Director/Head/SMD)

For Office use

Resume of the APAR earned by the staff for the last five years	
Whether any penalty has been imposed on the staff for the last 10 years	
Whether any vigilance case is pending or being contemplated against the staff	